



दक्षिण रेलवे/SOUTHERN RAILWAY

NO.P(PC)524/VII - CPC/Allowances

प्रधानकार्यालय/ Headquarters Office
कार्मिक शाखा/ Personnel Branch
चेन्नै/Chennai - 600 003
दि./ Dated: 28-08-2017

आर बी ई सं/RBE No. 103 / 2017

पी बी सी सं/ PBC No.141 / 2017

All PHODs / DRMs / CWMs / CEWE / CAO / CPM / Dy.CPOs / Sr.DPOs /
DPOs / SPOs / WPOs / APOs of HQ / Divisions / Workshops / other Units,
etc.,

(As per mailing list -'A')

**विषय/Sub: Travelling Allowance Rules – Implementation of the
Seventh Central Pay Commission.**

A copy of Railway Board letter No. F(E)/2017/AL-28/41 dt. 24-08-2017
(RBE No.103/ 2017) on the above subject is enclosed for information,
guidance and necessary action.

Railway Board's letter dated 01-12-2008 referred therein has been
circulated as PBC No. 217 of 2008.

(V. Srinivasan)

वरिष्ठ कार्मिक अधिकारी/नियम
Senior Personnel Officer/Rules
कृते मुख्य कार्मिक अधिकारी
For Chief Personnel Officer

संलग्न/Encl: as above

प्रतिलिपि/Copy to : The Genl Secy / SRMU
The Genl Secy / AISCSTREA
The Genl Secy / AIOBCREA
The Genl Secy / NFIR

Government of India
Ministry of Railways
(Railway Board)

PC-VII No. 45
RBE No. 103/2017

No. F(E)I/2017/AL-28/41

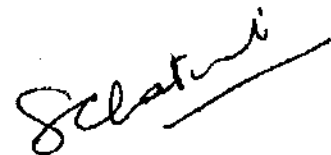
New Delhi, dated 24.08.2017

The General Managers,
All Indian Railways etc.
(As per Standard Mailing List)

Sub: Travelling Allowance Rules –Implementation of the Seventh Central Pay Commission.

Consequent upon the decisions taken by the Government on the recommendations of the Seventh Central Pay Commission relating to Travelling Allowance entitlements, sanction of the President is conveyed to the revision in the Railway Travelling Allowance Rules as set out in the Annexure to this letter.

2. The 'Pay Level' for determining the TA/DA entitlement is as indicated in the Railway Services (Revised Pay) Rules, 2016.
3. The term 'Pay' in the level for the purpose of these orders refer to Basic Pay drawn in appropriate Pay Level in the Pay Matrix as defined in Rule 3(8) of Railway Services (Revised Pay) Rules, 2016 and does not include Non-Practising allowance (NPA), or any other type of pay like special pay etc.
4. However, if the Travelling Allowance entitlements in terms of the revised entitlements now prescribed result in a lowering of the existing entitlements in the case of any individual, groups or classes of employees, the entitlements, particularly in respect of mode of travel, class of accommodation, etc., shall not be lowered. They will instead continue to be governed by the earlier orders on the subject till such time as they become eligible, in the normal course, for the higher entitlements.
5. The claims submitted in respect of journey made on or after 1st July, 2017, may be regulated in accordance with these orders. In respect of journeys performed prior to 1st July, 2017, the claims may be regulated in accordance with the previous orders dated 01.12.2008.
6. It may be noted that no additional funds will be provided on account of revision in TA/DA entitlements. It may therefore be ensured that permission to official travel is given judiciously and restricted only to absolutely essential official requirements.
7. **These orders shall take effect from 1st July, 2017.**
8. Hindi version is enclosed.
9. Please acknowledge receipt.



(Sonali Chaturvedi)
Dy. Director Finance (Estt.)
Railway Board

ANNEXURE

Annexure to Board's letter No. F(E)I/2017/AL-28/41 dated 24.08.2017.

In partial modification of Railway Travelling Allowance Rules contained in Chapter 16-IREC-Vol.II (2005 Edition) and Board's letters No. F(E)I/2008/AL-28/14 and F(E)I/2008/AL-28/15, dated 01.12.2008, the following provisions will be applicable with effect from 01.07.2017.

2. Entitlements for employees on Tour or Training

A. Journeys by Air within the Country.

- (I) Officers in Level-16 and above, while on tour, may be entitled for air travel in 'J' Business Class.
- (II) All other Officers, otherwise authorized to travel by Air may be entitled to travel by economy class.

All mileage points earned by Railway employees on tickets purchased for official travel shall be utilized by the Railway for other official travel by their officers. Any usage of these mileage points for purposes of private travel by an officer will attract departmental action. This is to ensure that the benefits out of official travel, which is funded by the Railway, should accrue to the Railway. It is the responsibility of the officer concerned to ensure that free mileage points are used only for official travel and not for personal trips. Any other incentives and similar packages such as free companion etc. should be so negotiated that the benefits come to the Railway.

B. Journey by Air (International)

Pay level in Pay Matrix	Travel entitlement
14 and above	Business/ Club Class
Other officers who are authorized to travel by air	Economy Class

C. Journeys by Sea or River Steamer

- (i) For places other than A&N Group of Islands and Lakshadweep Group of Island:

Pay level in Pay Matrix	Travel entitlement
9 and above	Highest Class
6 to 8	Lower class if there be two classes only on the steamer
4 and 5	If two classes only, the lower class. If three classes, the middle or second class. If there be four classes, the third class
3 and below	Lowest class

- (ii) For travel between the mainland and the A&N Group of Islands and Lakshadweep Group of Island by ships operated by the shipping Corporation of India Limited:

Pay level in Pay Matrix	Travel entitlement
9 and above	Deluxe Class
6 to 8	First/'A' Cabin class
4 and 5	Second/'B' Cabin class
3 and below	Bunk class

D. Mileage allowance for journeys by Road:

- (i) At places where specific rates have been prescribed:

Pay Level in Pay Matrix	Entitlements
14 or above	Actual fare by any type of public bus including AC bus OR At prescribed rates of AC taxi when the journey is actually performed by AC Taxi OR At prescribed rates for auto rickshaw for journeys by auto-rickshaw, own car, scooter, motor cycle, moped etc.
6 to 13	Same as above with the exception that journeys by AC taxi will not be permissible
4 and 5	Actual fare by any type of public bus other than AC bus OR At prescribed rates for auto rickshaw for journeys by auto-rickshaw, own car, scooter, motor cycle, moped etc
3 and below	Actual fare by ordinary public bus only OR At prescribed rates for auto rickshaw for journeys by auto-rickshaw, own car, scooter, motor cycle, moped etc

- (ii) At places where no specific rates have been prescribed either by the Directorate of Transport of the concerned State or of the neighbouring states (these rates will further rise by 25 % whenever DA increases by 50%):

For journeys performed in own car / taxi	₹24/- per Km.
For journeys performed by auto-rickshaw own scooter, etc	₹12/- per Km.

E. Journeys by Rail:

Free passes, as admissible under Rules, may be Issued to a Railway servant.

3. TA entitlements on Transfer

TA on Transfer includes 4 components: (A) Travel entitlement for self and family (B) Composite Transfer and packing grant (CTG) (C) Reimbursement of charges on transportation of personal effects (D) Reimbursement of charges on transportation of conveyance.

A. Travel Entitlements:

- (i) Journeys by Air: Officers in Level-15 and above, while on transfer, may be entitled for air travel in 'J' Business Class, at their discretion to join the new HQs. Officers in level 14 may also be permitted to travel by air with the approval of Competent Authority, subject to exigency and where joining at transfer station has to be effected with immediate effect. This is also subject to fulfillment of conditions as per Board's letter no. F(E)I/2003/AL-28/7 dated 16.9.2003. The air fare is, however, admissible for self only. No family member of any Railway servant is entitled to travel by air on transfer.

- (ii) **Journeys by Rail:** Free passes, as admissible under Rules, may be issued to a Railway servant and his family members.
- (iii) **Journeys by Road:** A Railway servant is not entitled to travel by road, between stations connected by rail. However, between stations not connected by rail a railway servant and his family members may travel by road. The entitlement in this regard is same as para 2(D) above.

B. Composite Transfer and Packing Grant (CTG):

- (i) The Composite Transfer Grant shall be paid at the rate of 80% of the last month's basic pay in case of transfer involving a change of station located at a distance of or more than 20 kms. from each other. Further, NPA shall not be included as part of basic pay while determining entitlements for CTG.
- (ii) In cases of transfer to stations which are at a distance of less than 20 kms. from the old station and of transfer within the same city, one third of the composite transfer grant will be admissible, provided a change of residence is actually involved.
- (iii) In cases where the transfer of husband and wife takes place within six months, but after 60 days of the transfer of the spouse, fifty percent of the transfer grant on transfer shall be allowed to the spouse transferred later. No transfer grant shall be admissible to the spouse transferred later, in case both the transfers are ordered within 60 days. The existing provisions shall continue to be applicable in case of transfers after a period of six months or more. Other rules precluding transfer grant in case of transfer at own request or transfer other than in public interest, shall continue to apply unchanged in their case.

C. Transportation of personal effects:

Level	Rate for transport by road
6 and above	₹50 /- per Km
5	₹25 /- per Km
4 and below	₹15/- per Km

These rates will further rise by 25% whenever DA increases by 50%. The claim for reimbursement shall be admissible subject to the production of actual receipts / vouchers by the railway servants.

D. Transportation of conveyance.

Reimbursement of charges on transportation of conveyance as admissible under Rules, may be provided.

4. TA entitlement on retirement

TA on retirement includes 04 components: (A) Travel entitlement for self and family (B) Composite Transfer and packing grant (CTG) (C) Reimbursement of charges on transportation of personal of effects (D) Reimbursement of charges on transportation of conveyance.

A. Travel Entitlements: same as para 3(A) above

B. Composite Transfer Grant:

- (i) The composite Transfer Grant shall be paid at the rate of 80 % of Basic Pay last drawn in case of those Railways employees, who on retirement, settled down at places other than last station of their duty located at a distance of

or more than 20 Km . However, in case of settlement to and from the island territories of Andaman, Nicobar & Lakshadweep. CTG shall be paid at the rate of 100% of basic pay last drawn. The transfer incidentals and road mileage for journeys between the residence and the railway stations/ bus stand etc. at the old and new station, are already subsumed in the CTG and will not be separately admissible.

- (ii) For Railway servants, who on retirement settle at the last station of duty itself or within the distance of less than 20 Kms. may be paid one third of the CTG subject to the condition that a change of residence is actually involved.

C. Transportation of Personal Effects: Same as para 3(C) above.

D. Transportation of conveyance: Same as para 3(D) above.
