



दक्षिण रेलवे/SOUTHERN RAILWAY

No.P(R)483/P/DP/Vol.XIII

प्रधानकार्यालय/ Headquarters Office
कार्मिक शाखा/ Personnel Branch
चेन्नै/Chennai - 600 003
दि./ Dated: 18-11-2016

पी वी सी सं/ PBC No: 163 / 2016

All PHODs / DRMs / CWMs / CEWE / CAO / CPM / Dy.CPOs / Sr.DPOs /
DPOs / SPOs / WPOs / APOs of HQ / Divisions / Workshops / other Units,
etc.,

(As per mailing list -'A')

विषय/Sub:Salary advance for the month of Novemeber, 2016 to be
paid to Non-Gazetted Employees.

A copy of Railway Board's letter No.2016/E/(LL)/APW/1 dated 17-11-
2016 alongwith a copy of OM No. 25(30)/E.Coord/2016 dated 17-11-2016
issued by Department of Expenditure is enclosed for information, guidance
and necessary action.

(V.SRINIVASAN)

वरिष्ठ कार्मिक अधिकारी/नियम
Senior Personnel Officer/Rules
कृते मुख्य कार्मिक अधिकारी
For Chief Personnel Officer

संलग्न/Encl: as above

प्रतिलिपि/Copy to : The Genl Secy / SRMU
The Genl Secy / AISCSTREA
The Genl Secy / AIOBCREA

The Genl Secy / NFIR

भारत सरकार Government of India
रेल मंत्रालय Ministry of Railways
(रेलवे बोर्ड) (Railway Board)

No.2016/E(LL)/APW/1.

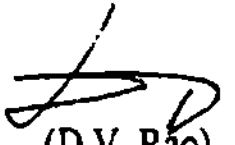
New Delhi, dt. 17.11.2016

The General Managers,
All Zonal Railways, PUs,
Metro Railway, RDSO, CTIs

Sub: Salary advance for the month of November, 2016
to be paid to Non-Gazetted Employees.

A copy of Office Memorandum No.25(30)/E.Coord/2016 dated 17.11.2016 of the Department of Expenditure, Ministry of Finance regarding advance payment of salary for the month of November, 2016 to the Non-Gazetted employees is enclosed for necessary action.

2. For all Units covered under IPAS, CRIS has developed supplementary bill module for this payment and may be utilized. For all other Units, respective pay roll programmes may be used.
3. This issues with the concurrence of Accounts Directorate of the Ministry of Railways.



(D.V. Rao)

Director/Estt. (LL)
Railway Board

No.2016/E(LL)/APW/1

New Delhi, dt. 17.11.2016.

No. 25(30)/E.Coord/2016
Ministry of Finance
Department of Expenditure

New Delhi the 17th November 2016

OFFICE MEMORANDUM

Subject: Salary advance for the month of November 2016 to be paid to Non-Gazetted employees of Central Government.

In terms of Rule 64 (2) of Central Government Account (Receipt & Payment) Rules, 1983, the President is pleased to release part salary, in advance, amounting to Rs. 10,000/- (Rupees ten thousand) by 23rd November 2016 from the salary for the month of November 2016 in the form of cash pay out to all Non-Gazetted employees of Central Government.

2. Employees, who do not wish to receive the cash pay-out of the part salary advance amounting to Rs. 10,000/- (Rupees ten thousand) may give their option in the enclosed proforma to their respective Drawing & Disbursing Officer by 18th November 2016. In that case, their salary will be credited to their account on the last working day of November 2016, as usual. In case no option is received by the said date, it will be presumed that the employee has opted for cash pay-out and the payment thereof will be disbursed in cash accordingly. Residual part of their salary payable for the month of November 2016 will be released as per the existing procedure.

3. The contents of this Office Memorandum may also be brought to the notice of all the Organisations under the administrative control of the Ministries/Departments.

4. Appropriate necessary instructions on the subject may be issued by respective administrative Ministries/Departments in respect of Autonomous Bodies, Department of Public Enterprises in respect of Public Sector Enterprises, Ministry of Railways and Ministry of Defence In respect of the Services.



(Annie G. Mathew)

Joint Secretary to the Government of India

PROFORMA

(Reference Ministry of Finance, Department of Expenditure O.M.
No. 25(30)/E.Coord/2016 dated the 17th November, 2016)

With reference to the above mentioned Office Memorandum, I hereby give my option to receive/not receive *(strike out, which is not applicable)* part salary, in advance, amounting to Rs. 10,000/- (Rupees ten thousand) for the month of November 2016 in the form of cash.

Date :

Signature _____

Name _____

Designation _____

Ministry/Department/Office

To

Drawing & Disbursing Officer
Ministry/Department/Organisation