



दक्षिण रेलवे/SOUTHERN RAILWAY

फ.र)473/P:FP/Vol.VI

प्रधान कार्यालय/ Headquarters Office
कार्मिक शाखा/ Personnel Branch
चेन्नै/Chennai - 600 003
दि./ Dated:31-10-2016

आर बी ई सं/RBE No. 122/ 2016

पी बी सी सं/ PBC No: 154 / 2016

All PHODs / DRMs / CWMs / CEWE / CAO / CPM / Dy.CPOs / Sr.DPOs /
DPOs / SPOs / WPOs / APOs of HQ / Divisions / Wokshops / other Units, etc.,
(As per mailing list -'A')

विषय/Sub: Permission to Travel by Airlines other than Air India

A copy of Railway Board's letter No.F(E)/2016/AL-28/25 dated 17-10-2016 (RBE No.122 / 2016) on the above subject is enclosed for information, guidance and necessary action.

Railway Board's letter dated 16-05-2016 referred therein have been circulated under PBC No. 62 / 2016.

(V.SRINIVASAN)

वरिष्ठ कार्मिक अधिकारी/नियम
Senior Personnel Officer/Rules
कृते मुख्य कार्मिक अधिकारी
For Chief Personnel Officer

संलग्न/Encl: as above

प्रतिलिपि/Copy to : The Genl Secy / SRMU
The Genl Secy / AISCSTREA
The Genl Secy / AIOBCREA

The Genl Secy / NFIR

Government of India / Bharat Sarkar
महाराष्ट्र
Ministry of Railways / Rail Mantralaya
GENERAL MANAGER'S OFFICE
(Railway Board)

20 OCT 2016

RBE No. 122/2016

No. F(E)I/2016/AL-2825
महाराष्ट्र
दक्षिण रेलवे/Southern Railway
चेन्नै/Chennai-600 003

New Delhi, dated 17.10.2016

The General Managers,
All Indian Railways etc.
(As per Standard Mailing List)

Sub: Permission to Travel by Airlines other than Air India.

In terms of Board's letter of even number dated 16.05.2016 on the subject, certain guidelines were issued regarding grant of permission to travel by airlines other than Air India for official air travel (both domestic and international) by railway officers.

2. However, in some of the cases, the requests seeking relaxation/permission to travel by airlines other than Air India are being received without complete particulars, and requisite documents. Occasionally, even the sector(s) for which permission is sought for travel by private airlines are not indicated.

3. It is therefore requested that the reference seeking relaxation/permission to travel by airlines other than Air India may be made to Railway Board following the guidelines of air travel circulated alongwith the letter dated 16.05.2016, some of which are reiterated below and additional particulars as indicated below may also be furnished.

(i) The request for relaxation/permission must be submitted to Railway Board at least 10 working days in advance from the date of travel, in the prescribed proforma, also indicating the telephone number, fax number (if any), official e-mail ID and grade/level of the officer travelling.

(ii) Request for post-facto permission should be avoided.

(iii) Those seeking relaxation on ground of non-availability of seats (NAS) must enclose NAS certificate issued by authorized travel agent / a copy of the sector specific snapshot of Air India Website.

(iv) Those seeking relaxation on ground of attending meeting at a particular time, must attach meeting notice and approved tour programme,

4. Hindi version is enclosed.

5. Please acknowledge receipt.



(Sonali Chaturvedi)
Dy. Director Finance (Estt.)
Railway Board