



दक्षिण रेलवे/ **SOUTHERN RAILWAY**

No.P(R)483/P/DP/Vol.XIII

प्रधानकार्यालय/ Headquarters Office
कार्मिक शाखा/ Personnel Branch
चेन्नै/ Chennai - 600 003
दि./ Dated: 12-09-2019

पी बी सी सं/ PBC No. 196 / 2019

All PHODs / DRMs / CWMs / CEWE / CAO / CPM / Dy.CPOs / Sr.DPOs /DPOs / SPOs / WPOs / APOs of HQ / Divisions / Workshops / other Units, etc.,

(As per mailing list -'A')

विषय/Sub: Salary claimed in favour of deceased employee – system correction..

During a preventive check conducted by Vigilance on the aspect of failed NEFT rejection cases it is seen from IDBI Bank during the month of March 2018 in one division, it was detected that salary has been claimed for a Sr.Technician for the said month but the employee expired before the month in February 2018 itself.The salary was claimed erroneously even though the demise of the employee was mentioned by the concerned SSE to the Personnel department of the concerned division. Further it was noticed that an amount of Rs. 15000/- towards Funeral Advance was also arranged to the deceased employee's family with the help of Staff & Welfare Inspector of the division. It could be seen from the above, the death of the employee was not properly communicated to the cadre / bill clerks with clear acknowledgement resulting in claiming of salary for the deceased person.

In view of the above lapses it is instructed that , if any incidence of death of employees occurs which involves ramification on pay, it must immediately be passed on to the concerned Cadre / Bill Clerks, Ch.OS

incharge by the staff who paid the funeral advance etc., with clear acknowledgement for stop processing of Bill for salary and other payments.

The above instructions may be scrupulously followed.



(S. JANAKIRAMAN) 12.09.2019

वरिष्ठ कार्मिक अधिकारी/नियम
Senior Personnel Officer/Rules
For Principal Chief Personnel Officer

प्रतिलिपि / Copy to : The Genl Secy / SRMU
The Genl Secy / AISCSTREA
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