



दक्षिण रेलवे/SOUTHERN RAILWAY

No. P(R)MC-4/SBF

प्रधानकार्यालय/ Headquarters Office
कार्मिक शाखा/ Personnel Branch
चेन्नै/Chennai - 600 003
दि./ Dated: 16-07-2015

आर बी ई सं/RBE No. 54 / 2015

पी बी सी सं/ PBC No:96 / 2015

All PHODs / DRMs / CWMs / CEWE / CAO / CPM / Dy.CPOs / Sr.DPOs /
DPOs / SPOs / WPOs / APOs of HQ / Divisions / Workshops / other Units,
etc.,

(As per mailing list -'A')

विषय/Sub: Staff Benefit Fund.

A copy of Railway Board's letter No.E(W)2014/FU-1/1 dated 01-06-2015 (RBE No. 54 / 2015) is enclosed for information, guidance and necessary action.

Railway Board's letter dated 30-07-2014 referred therein has been circulated under PBC No. 124 / 2014.

(V.SRINIVASAN)

वरिष्ठ कार्मिक अधिकारी/नियम
Senior Personnel Officer/Rules
कृते मुख्य कार्मिक अधिकारी
For Chief Personnel Officer

संलग्न/Encl: as above

प्रतिलिपि/Copy to : The Genl Secy / SRMU
The Genl Secy / AISCSTREA
The Genl Secy / AIOBCREA

The Genl Secy / NFIR

RBE No. 54/2015

GOVERNMENT OF INDIA भारत सरकार
MINISTRY OF RAILWAYS रेल मंत्रालय
RAILWAY BOARD रेलवे बोर्ड

No. E(W)2014/FU-1/1

New Delhi, dated 01-06-2015

The General Managers,
All Indians Railways and
Production Units

Sub:- Staff Benefit Fund

Ref:- This office letter No.E(W)2014/FU-1/1 dated 30.07.2014.

Sanction of the Ministry of Railways is hereby communicated to the cash award schemes from Staff Benefit Fund (SBF) for wards of Railway Employees for outstanding performance in Academics and in the field of sports.

2. The modalities for the aforementioned schemes are enclosed at Annexure I & II.
3. These orders are effective from 1st April, 2015.
4. This issues with the concurrence of Finance Dte. of Ministry of Railways.
5. Please acknowledge receipt.


(Debasis Mazumdar)
Director Estt.(Welfare)
Railway Board

Cash Award for wards of Railway Employees for outstanding performance in Academics from Staff Benefit Fund (SBF)

1. The objective of the scheme is to recognize and encourage wards of railway employees for their outstanding performance in the field of academics.
2. The scheme will be financed under the heading "Education and Scholarship for higher education for girls and boys" under SBF.
3. The scheme shall be applicable only to the wards of permanent Railway employees who are eligible, as per SBF rules.
4. As per scheme, annual cash award shall be applicable only to the wards of eligible railway employees studying from VI standard to post graduation from any recognized Board/University.
5. The parameters of outstanding performance, number of such scholarships and cash amount are to be decided by respective Zone/PUs' SBF Committee depending on availability of funds under SBF. It should have the concurrence and approval of GM and FA&CAO respectively.
6. There should be continuity in the studies. No drop out will be covered under the scheme.
7. The Scheme shall be effective from the academic year 2015-16 onwards. Railway employees shall have to submit their application to the respective SBF Committee in the prescribed application form (sample copy enclosed) along with a certificate from the Head of the Institution (School/College) and attested photocopy of the mark sheet (copies enclosed).
8. The amount of cash award shall be given only through account payee cheque in the name of the eligible wards.
9. Wards/students already in receipt of scholarships as per extant provisions under SBF shall also be eligible for award under the scheme to the extent of the difference in the Scholarships amount of the two schemes.
10. In case of tie between students, girl child will be given preference. In case of tie among boys (or) among girls, the senior in age would get preference.
11. In case of any dispute, the decision of the SBF Committee shall be final.

APPLICATION FORM

Cash Award Scheme for wards of Railway employees for outstanding performance in Academics

1. Name of employee : _____
2. Designation : _____
3. Date of appointment : _____
4. Pay Band & Grade Pay : _____
5. Basic Pay (Enclose Salary Slip) : _____
6. RUID or Employees No. : _____
7. Name of the Student : _____
8. Date of Birth of the Student : _____
9. Relationship with the applicant : _____
10. Name and Address of the Institution of which studying : _____
11. Particular of class/course studying : _____
12. Duration of the Course : _____
13. Scholastic record of the student (to be supported by copies of certificate/mark sheet duly verified by Principal of School/College):

Name of the Exam Passed	Year which passed	Institution	Total marks for the Exam	Marks obtained	%age	Position in Class
14.	Details of other the scholarships and educational assistance from SBF or any other source.					

Signature of the applicant _____

Rty. Phone/Mobile No. _____

Forwarded to the Secretary, Staff Benefit Fund Committee, in _____ zone/PU/
division/Workshop

Signature _____

Designation _____

Department _____

Date: _____

**Certificate from the Principal or Head of the Institution in which the student
is studying**

Certified that Mr./Ms. _____ son/daughter of
Shri/Smt. _____ employed as _____ in zone/division/PU/workshop, is
a student of this institution (School/College) and is at present studying or passed
_____ class/year(graduation/post graduation for _____ (course).
He/she has secured _____ position/%age in _____ Class/graduation/post
graduation for the academic year _____. This institution is recognized by
_____ State or is affiliated to
_____ Board/University.

Seal of the Institution (School/College)

Signature of the Head of the Institution

Date: _____

Cash Award for Wards of Rly Employees for Outstanding Performance in the Field of Sports from Staff Benefit Fund (SBF)

1. The objective of the Scheme is to recognize and encourage wards of railway employees for their outstanding achievements in the field of sports.
2. The Scheme will be financed under the heading "Sports" under "Staff Benefit Fund" (SBF).
3. The Scheme shall be applicable only to the wards of permanent Railway employees, who are eligible for the benefit of SBF, as per SBF rules.
4. The scheme shall be applicable only to the wards of eligible Railway employees, covered under Railway pass rules and studying up to post graduation from any recognized Board/University.
5. As per this Scheme, cash award shall be given to eligible wards of Railway employees for their meritorious performance in the field of sports. In this connection some amounts have been suggested as per annexure to serve as board guidelines and upper limit. However, the concerned Railway/Units' SBF Committee may reduce the amount of cash award in consultation with President/ General Secretary of Zonal Railway Sports Association, keeping in view the category of events as per Annexure and availability of funds. It should have the concurrence and approval of FA&CAO and GM respectively.
6. The Scheme shall be effective from the financial year 2015-16, onwards. For granting Cash Award as per Annexure, the concluding day of the championship/event shall be taken into account. Accordingly, the championship/event concluded between 1st April 2015 to 31st March 2016, shall be considered for cash award during the year 2015-16.
7. For each recognized sports achievement, separate cash award shall be given.
8. The amount of cash award shall be given only through account payee cheque in the name of the eligible wards.
9. SBF Committee shall approve the names of eligible wards for cash award in consultation with to the President/General Secretary of Sports Association of concerned Zonal Railway/Production Unit.

APPLICATION FORM

Cash Award Scheme for wards of Railway employees for outstanding performance in the Field of Sports

1. Details of Railway Employee:-

- (i) Name of employee : _____
- (ii) Designation : _____
- (iii) Date of appointment : _____
- (iv) Pay Band & Grade Pay : _____
- (v) Basic Pay (Enclose Salary Slip) : _____
- (vi) RUID or Employees No. : _____

B. Details of Ward:-

- (i) Name of the Sportsperson : _____
- (ii) Date of Birth of the Sportsperson: _____
- (iii) Relationship with the applicant : _____
- (iv) Details of recognized sports achievement as per scheme (attach a copy of certificate):-

Name of the Championship	Date of Championship	Venue	Host Association/ Federation	Position/Medal

- (v) Details of other the scholarship and financial assistance from SBF or any other source.

Signature of the applicant _____

Rly. Phone/Mobile No. _____

Forwarded to the Secretary, Staff Benefit Fund Committee, in _____
zone/PU/Division/Workshop

Signature _____

Designation _____

Department _____

Certificate from the Hony. General Secretary/President from whom sports person got medal

Certified that Mr./Ms. _____ son/daughter of Shri/Smt. _____ employed as _____ in zone/division/PU/workshop, is medal winner in _____ Championship held at _____ from _____ to _____.

Seal of the Association/Federation

Signature of the Hony. General Secretary/President
of Association/Federation

Date: _____