



दक्षिण रेलवे/SOUTHERN RAILWAY

सं./No.P(R)721/Uniform/Vol.II

प्रधान कार्यालय/Headquarters Office  
कार्मिक शाखा/Personnel Branch  
चेन्नै/Chennai - 600 003  
दि./Dated: 13-11-2014

पी बी सी सं/ PBC No: 182/2014

All PHODs / DRMs / CWMs / CEWE / CAO / CPM / Dy.CPOs / Sr.DPOs /  
DPOs / SPOs / WPOs / APOs of HQ / Divisions / Workshops / other Units, etc.,  
(As per mailing list - 'A' )

विषय/Sub: Dress Regulations in respect of Trackman – Supply of  
Uniforms reg.

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A consolidated circular on Dress Regulations and Supply of Uniforms in  
respect of Trackman is enclosed herewith for information and strict adherence.

This Circular is only a consolidation of the instructions and should not be  
treated as a substitution to the originals. In case of doubts, the original Circular  
should be relied upon as authority.

(V. SRINIVASAN)

वरिष्ठ कार्मिक अधिकारी/नियम  
Senior Personnel Officer/Rules  
कृते मुख्य कार्मिक अधिकारी  
for Chief Personnel Officer

प्रतिलिपि/Copy to :

The Genl. Secy. SRMU  
The Genl. Secy. AISCSTREA  
The Genl. Secy. AIOBCREA

The Genl Secy / NFIR

## **DRESS REGULATIONS, 2004 - DRESS REGULATIONS IN RESPECT OF TRACKMEN**

### **1. UNIFORM COMMITTEE:**

Board constituted a Uniform Committee to review the entire aspect of supply of Uniforms to Railway employees, eliciting information from all Zonal Railways and Production Units. Based on the recommendations of the Committee, Board have decided that the following Dress Regulations would come into effect from the date of issue of these Regulations

*(Para 1-3 of Dress Regulations, 2004 issued vide Board's letter No. E(W)95UN1/19 dt. 12-04-2003).*

### **2. CRITERIA FOR ELIGIBILITY:**

- a. Staff whose duties cause undue wear and tear, damage, dirtying or staining of their clothes which generally require them to change their normal clothes before commencement of work.
- b. Staff exposed to inclement weather or extremes of climate, during duty hours.  
*(Para 4 of Dress Regulations, 2004 issued vide Board's letter No. E(W)95UN1/19 dt. 12-04-2003)*

### **3. CLASSIFICATION OF CLIMATIC ZONES:**

- a. Summer Only : Where the average daily minimum temperature during the coldest month of the year is above 16.7° C (62° F) *(Para 5(a) of Dress Regulations, 2004 issued vide Board's letter No. E(W)95UN1/19 dt. 12-04-2003)*
- b. Summer and Mild Winter : Where the temperature during the coldest month does not rise above 16.7° C (62° F) or drop below 11.7° C (53° F).  
*(Para 5 (a) of Dress Regulations, 2004 issued vide Board's letter No. E(W)95UN1/19 dt. 12-04-2003).*
- c. Winter only : Where the average daily minimum temperature during the whole year is 11.7° C (53° F) or below *(page 19 of Dress Regulations, 2004)*

#### **4. SPECIAL CONSIDERATION:**

Special needs of each category in different Zones may be met with by providing suitable accessories for them on the basis of the nature of their duty and their specific requirements for protection against weather.

*(Para 5.3 of Dress Regulations, 2004 issued vide Board's letter No. E(W)95UN1/19 dt. 12-04-2003)*

#### **5. ELIGIBILITY OF UNIFORMS TO DIFFERENT CATEGORIES OF STAFF**

(a) Civil Engineering Department:

Full-sleeves shirt and trouser may be provided to Gangmen and allied categories for "Winter Only" and Very Cold climatic Zones. The visibility of the Orange colour has been established and accepted. Gangmen may also be given sturdy canvas shoes with grooved rubber soles suitable for walking along the track and cotton socks. Luminescent Vests may also be supplied to Gangmen and other maintenance staff.

*(Para 6(a) of Dress Regulations, 2004 issued vide Board's letter No. E(W)95UN1/19 dt. 12-04-2003)*

#### **6. STYLE OF UNIFORM**

##### **(1) SHIRT:**

Summer Style (10S) : Half sleeves of Handloom polyster cotton blended, 67/33 shirting 88/91 cms wide conforming to IS:11815/86 Orange colour

Winter Style (8S) : Full sleeves of T/C blended, 67/33 shirting 88/91 cms wide conforming to IS:11815/86 Orange colour Code: 8S

**(2) TROUSER:** : Drill, Dark grey of Handloom T/C blended 67/33 suiting 138/142 cms wide conforming to 1S:11248/85 Code: 3S

*(Sl.No. 1 of Board's letter dt. 27-12-2005 – Issue of Uniforms and other accessories)*

## 7. TYPE OF FABRIC

SHIRT/KAMEEZ/BLOUSE : Polyester cotton blended, 67/73 shirting 88/91cms wide conforming to IS:11815/86 of orange colour

TROUSER/SKIRT/SALWAR Drill, Dark grey of Handloom T/C blended 67/33 /SAREE : suiting 138/142 cms wide conforming to 1S 11248/85 Code: 3S.

(Sl.No. 1 of Board's letter dt. 27-12-2005 – Issue of Uniforms and other accessories)

## 8. SCALE OF SUPPLY PER ANNUM

Shirt/Kameez/Blouse : 2

Trouser/Skirt/Salwar/Saree : 2

(Sl.No. 1&2 of Board's letter dt. 27-12-2005 – Issue of Uniforms and other accessories)

## 9. PROTECTIVE CLOTHING:

S.No	Item	Description	Scale	Remarks
1.	Jersey (woollen) or cumbli	Of Maroon colour with full sleeves in one piece without stitching at shoulders with a 'V' neck  Or  Cumbli course thick wool, hand woven in size 220x152 cms.	One in 5 years to one every year depending on the climate.  Or  One for 5 years to one for 2 years depending on the climatic region.	Quality needs to be properly supervised.
2.	Overcoat	a. Summer & mild winter b. Summer & Winter c. Very Cold d. Winter only	One per 5 years  One per 5 years  One per 4 years  One per 3 years	
3.	Headgear	Cotton Safa / Pagri similar to what being given to Trolleyman 4.5m long & 8.2 cm wide	In addition to Helmet, following items may also be given. Safa / pagri	At present, this is being given to only Trolleyman.

		for all climates except Cold and only Winter where woollen monkey cap should be given.	2 for 2 years OR Monkey cap (woolen) for 2 years.	
4.	Mittens/gloves	1. Summer & Mild winters	Two pair of cotton gloves every year.	
		2. Summer & winter	One pair cotton and one pair woolen	
		3. Very cold & Winter only	2 pair woollen every year.	
5.	Luminescent Vests (Safety Jackets)	IS 1509:2008 Indian Standard on "High Visibility warning clothes"	One in two years.	

(Sl.Nos. 3,4,5,6,7,8,&10 of Board's letter dt. 27-12-2005 – Issue of Uniforms and other accessories)

#### **10. PROTECTION AGAINST RAIN**

S.No	Item	Description	Scale	Remarks
1.	Raincoat	Rubberized water proof coat with full sleeves with cap / hood conforming to IS:5915-1970 (PBC 204/07)	Two piece rain coat in 3 years for regions having rainfall less than 600mm, for other regions, it should be one for every year.	.

\*(Board's letter No.2009/RS(G)/11/5 dt. 30-09-2014- Demand to amend style No.16.

#### **11. FABRICATION OF UNIFORM/PROTECTIVE CLOTHING**

- Protective helmets with miner's lights should be included as a part of T&P items for night patrolman as a part of safety measure.
- Retro-reflective clothing should be supplied timely to each individual.
- Quality of Uniforms being supplied to Trackmen should be strictly as per the prescribed specifications and tighter inspection mechanism for warmness of the clothing should be ensured.
- Quality of Jerseys should be such as to ensure adequate warmth to match weather conditions.

(Board's letter No. E9W)2012/UN-1/5 dt. 20-09-2012)

## **12. FOOTWEAR**

S.No	Item	Description	Scale	Remarks
1.	Shoes	Canvas hunter shoe/jungle boot with proper heat insulation for sole-conforming to BIS15298.	2 pairs per year	Shoes should be branded ones.
2.	Socks	1. Summer & Mild Winter	4 pair cotton	
		2. Summer & Winter	2 pair cotton & 2 pair woolen	
		3. Very Cold	4 pair woollen only	
		4. Winter only	4 pair woollen only	

*(Sl.No.5&9 of Board's letter dt. 27-12-2005 – Issue of Uniforms and other accessories)*

## **13. HEADGEAR AND OTHER ITEMS OF IDENTIFICATION**

S.No	Item	Description	Scale	Remarks
1.	Headgear	Cotton Safa / Pagri similar to what being given to Trolleyman 4.5m long & 8.2 cm wide for all climates except Cold and only Winter where woollen monkey cap should be given.	In addition to Helmet, following items may also be given. Safa / pagri 2 for 2 years OR Monkey cap (woollen) for 2 years.	At present, this is being given to only Trolleyman

*(Sl.No. 7 of Board's letter dt. 27-12-2005 – Issue of Uniforms and other accessories)*

## **14. INDENTING, DISTRIBUTION AND RECTIFICATION OF GARMENTS**

The Uniforms to Trackmen are issued every year. For the requirement of the Divisions, they should submit their requirements through S.1313 indents duly vetted by Accounts well in advance to enable the Stores Department to consolidate the demands of the Divisions and submit the Advance Intimation sheet in time to COS/PER to initiate Procurement action. As per COS/PER Lr. no.S.Policy.03/SR/502 dt. 13-10-2014, ~~Interim~~ interim period has been revised from 9 months to 11 months. For example, for 2016 issue, Divisions should submit their requirements before 13 months i.e. August 2014 (11 months interim period and 2 months for consolidating indents) to GSD/PER.

*(Dy.CMM/GSD/PER Lr. No. 00/RPT-Uniform/Misc dt. 21-10-2014).*

## **15. GENERAL:**

- a. It should be ensured that the staff wear uniform while on duty so as to achieve the purpose for which the Uniforms are supplied. Whenever Possible, it should be made compulsory for the supervisor to record that the employee arrive in proper uniform at the time of reporting. Failure to attend duty without proper Uniform on more than two occasions in a month should be viewed seriously and the concerned officials should be warned in writing and an entry to this effect should be made in his /her annual confidential report.
- b. Those persons who are getting Uniform/protective clothing at present but become ineligible for supply of the same on the basis of New Dress Regulations, they may be allowed to retain the same as personal concession to themselves. *(Para 16 of Dress Regulations, 2004)*.
- c. The above is an attempt to consolidate the existing instructions on the subject. In case of any doubt, the original instructions should be referred to and if any instruction is missed out, the same should be construed as existing and should be followed.

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