



दक्षिण रेलवे/SOUTHERN RAILWAY

सं./No.P(PC)524/VI-PC/Vol.V

प्रधान कार्यालय/ Headquarters Office  
कार्मिक शाखा/ Personnel Branch  
चेन्नै/Chennai - 600 003  
दि./ Dated 29-10-2014

**पी बी सी सं/ PBC.No: 175 / 2014**

All PHODs / DRMs / CWMs / CEWE / CAO / CPM / Dy.CPOs / Sr.DPOs /  
DPOs / SPOs / WPOs / APOs of HQ / Divisions / Wokshops / other Units, etc.,  
(As per mailing list -'A')

विषय/Sub: Stenographic Assistance to Officers on the Railways .

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A copy of Railway Board's letter No.PC-VI/2011/IR-DC/1 Pt. dated  
25-09-2014 on the above subject is enclosed for information, guidance and  
necessary action.

Railway Board's letters referred therein has been circulated as indicated  
below :

Sl. No.	Railway Board letter No. and Date	RBE No.	PBC No.
1	PC-IV/89/lmp/1 dt. 27-11-1989	291 / 1989	Copy enclosed
2	PC-IV/89/lmp/1 dt. 07-05-1991	94 / 1991	91 / 1991
3	PC-IV/99/I/9/1 dt. 28-09-1999	225 / 1999	192 / 1999
4	PC-V/97/R-II/48 dt. 15-09-2000	165 / 2000	166 / 2000
5	PC-V/97/R-II/48 dt. 31-01-2001	20 / 2001	20 / 2001
6	PC-V/97/R-II/48 dt. 14-01-2002	7 / 2002	22 / 2002
7	PC-VI/2008/I/RSRP/1 dt. 11-09-2008	108 / 2008	127 / 2008
8	PC-VI/2008/I/5/4 dt. 20-11-2008	185 / 2008	208 / 2008

  
(V. SRINIVASAN)  
वरिष्ठ कार्मिक अधिकारी/नियम  
Senior Personnel Officer/Rules  
कृते मुख्य कार्मिक अधिकारी  
For Chief Personnel Officer

संलग्न/Encl: as above

प्रतिलिपि/Copy to : The Genl Secy / SRMU  
The Genl Secy / AISCSTREA  
The Genl Secy / AIOBCREA

The Genl Secy / NFIR

**Government of India/Bharat Sarkar  
Ministry of Railways/ Railway Ministry  
Railway Board**

No. PC-VI/2011/IR-DC/1 Pt.

New Delhi, dated: 25.09.2014

**The General Managers,**  
All Indian Railways & Production Units.

(C.M./Southern Railway)

**Sub : Stenographic Assistance to Officers on the  
Railways.**

Instructions regarding Stenographic Assistance to various level of Officers of Zonal Railways etc. have been issued in the past from time to time. During the meeting of representatives of Staff Federations with Railway Board; Federations pointed out that the instructions may be reiterated as these are not being followed by a few Railways. Relevant letters on the above matter are as mentioned below:-

1. PC-IV/89/Imp/1 dated 27.11.1989 - (RBE No. 291/89)
2. PC-IV/89/Imp/1 dated 07.05.1991 - (RBE No. 94/91 )
3. PC-V/89/I/9/1 dated 28.09.1999 - (RBE No.225/99) }
4. PC-V/97/R-II/48 dated 15.09.2000 - (RBE No.165/2000)
5. PC-V/97/R-II/48 dated 31.01.2001 - (RBE No. 20/2001)
6. PC-V/97/R-II/48 dated 14.01.2002 - (RBE No. 7/2002)
7. PC-VI/2008/I/RSRP/1 dated 11.09.2008 - (RBE No. 108/2008) and
8. PC-VI/2008/I/5/4 dated 20.11.2008 - (RBE No.185/2008)

In view of the above position, Zonal Railways/Prod. Units are advised to follow Board's instructions on the issue as issued/modified from time to time.

  
**(VIKRAM GULATI)**  
Director, Pay Commission-II  
Railway Board

**GOVERNMENT OF INDIA (BHARAT SARKAR)  
MINISTRY OF RAILWAYS/RAIL MANTRALAYA  
(RAILWAY BOARD)**

**RBE No. 291/1989**

**No. PC-IV/89/Imp./1 dated 27/11/1989**

**Subject :- Scales of stenographic Assistance to Officers on the Railways.**

The entitlement of Railway Officers for Stenographic assistance has been revised by the Railway Board in pursuant to adoption of the Revised Pay Scales on the basis of IV Central Pay Commission's recommendations. It has been decided that the scales of pay and designations of Stenographers attached to the officers of different levels will be as follows: -

<b>Level of stenographic assistance</b>	<b>Scale of Officer entitled</b>
<b>Stenographer (Rs. 1200-2040)</b>	<b>Jr. Scale Officers (Rs. 2200-4000)</b> <b>Sr. Scale Officers (Rs. 3000-4500)</b>
<b>Stenographer (Rs. 1400-2300)</b>	<b>*Sr. Scale Officers (Rs. 3000-4500)</b>  <b>JA Grade Officers (Rs. 3700-5000)</b>  <b>SG Officers (Rs. 4500-5700)</b>

**\*One Stenographer (Rs. 1400-2300) Should be attached to two Senior Scale Officers.  
Personnel Assistant (Rs. 2000-3200) Chief Security Commissioner (Rs. 5100-6150)  
S.A. Gr. Officers (Rs. 5900-6700) and above.**

**2. These instructions will take effect from the date of issue of these orders.**