



दक्षिण रेलवे/SOUTHERN RAILWAY

No.P(R)673/Training/Vol.IV

प्रधानकार्यालय/ Headquarters Office
कार्मिक शाखा/ Personnel Branch
चेन्नै/Chennai - 600 003
दि./ Dated: 19-06-2014

आर बी ई सं/RBE No. 38 / 2014

पी बी सी सं/ PBC No: 78 / 2014

All PHODs / DRMs / CWMs / CEWE / CAO / CPM / Dy.CPOs / Sr.DPOs /
DPOs / SPOs / WPOs / APOs of HQ / Divisions / Workshops / other Units, etc.,
(As per mailing list - 'A')

विषय/Sub: Eligibility Criteria for selection of Indian Railways
Personnel for Foreign Training – Consolidated orders -
issued.

A copy of Railway Board's letter No.E(Trg)2010(1)/11 dt.28-04-2014
(RBE No. 38/2014) on the above subject is enclosed for information, guidance
and necessary action.

Railway Board's letter dated 09-09-2010 & 25-10-2013 have been
circulated under PBC No: 172/2010 and PBC No. 140/2013 respectively. A
copy of Railway Board's letter dt. 20-03-2014 is enclosed for ready reference.

(V.SRINIVASAN)
वरिष्ठ कार्मिक अधिकारी/नियम
Senior Personnel Officer/Rules
कृते मुख्य कार्मिक अधिकारी
For Chief Personnel Officer

संलग्न/Encl: as above

प्रतिलिपि/Copy to : The Genl Secy / SRMU
The Genl Secy / AISCSTREA
The Genl Secy / AIOBCREA

The Genl Secy / NFIR



GOVERNMENT OF INDIA (भारत सरकार)
MINISTRY OF RAILWAYS (रेल मंत्रालय)
RAILWAY BOARD (रेलवे बोर्ड)

RB.E.No. 38/2014

No. E (Trg)2010(1)/11

New Delhi, dated 28.04.2014

The General Managers, /SR
All Indian Railways & Production Units,
CORE/Allahabad.

The Director General,
RDSO/Lucknow.
NAIR, Vadodara

The Chief Admn. Officers
Diesel Loco Modernization Works, Patiala,
COFMOW, New Delhi.

The Directors,
IRIEN/Nasik
IRICEN/Pune
IRISET/Secunderabad
IRIMEE/Jamalpur
IRITM/Lucknow.
JR RPF Academy/Lucknow.

Sub: Eligibility Criteria for selection of Indian Railways Personnel for
Foreign Training – Consolidated orders – issued

Ref: (i) Board's letter no. E(Trg)2010(1)/11 dt. 09.09.2010
(ii) Board's letter no. E(Trg)2010(1)/11 dt. 25.10.2013
(iii) Board's letter no. E(Trg)2010(1)/11 dt. 20.03.2014

Railway Board, vide circulars mentioned above, have issued instructions on eligibility criteria for nomination/selection of Indian Railways Personnel for Foreign Training (other than structured Training Plan). It has now been decided to bring out a comprehensive circular incorporating all the amendments till date. The criteria are as under:

1. **Mandatory Criteria**

- a) **Age Restriction:** The maximum age limit for both Gazetted and Non-Gazetted personnel, on the date of completion of training, will be **55 years** (irrespective of SC/ST category).
- b) **Minimum length of service:** Wherever the training programme does not prescribe any minimum service criteria, the nominees must have put in minimum six(6) years of **regular** service in Indian Railways.
- c) **APAR Grading:**
For Gazetted Officers, the nominees must have APAR benchmark of "Very Good" during the preceding five(5) years.
For Non-Gazetted personnel, APAR gradings would not be a criterion for nomination.

d) **Education/Experience:** The nominees must fulfill the specified educational qualifications or work experience required for the training under consideration.

e) **Vigilance Clearance:**

For Gazetted Officers D&AR/Vigilance clearance is mandatory.

For Non-Gazetted personnel, while vigilance clearance is mandatory D&AR clearance would not be compulsory.

2. Once the above mentioned mandatory pre-conditions are fulfilled, the nominations should be done as per the following **priority order:**

- 1) Officers/officials who have never been sent for any training abroad by the Ministry.
- 2) Officers/officials who have never been sent on any foreign training during the preceding five years.
- 3) Officers/officials who have attended foreign training having duration upto 2 weeks during the preceding five years.
- 4) Officers/officials who have attended short term training programmes having duration of more than 2 weeks upto six(6) months) more than five years back from the date of commencement of the programme.
- 5) Officers/officials who have attended long term courses (i.e. more than six months duration).

3. **Cooling off period:**

The cooling off period is as under:

- 1) Two years for a training programme upto one month duration.
- 2) Three years for a training programme having duration of more than one month and upto six months.
- 3) Five years for training of more than six months duration.

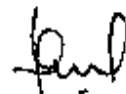
4. In the above mentioned priority criteria, the following norms would be followed:

- a) The officer/official (wherever applicable) is to be considered in turn as per his batch and seniority.
- b) The officer/official should have completed the prescribed cooling off period.
- c) The officer/official should not be a case of debarment for Foreign training.

5. While considering the officer/official for foreign training under Transfer of Technology(TOT), purchase of machines or under specific departmental programmes, following guidelines are to be followed strictly:

- i) Only those officers/technical staff/supervisory staff should be nominated who are currently working and shall continue to work for at least next two years after completion of training in the relevant area and stream, except when the Board specifically nominates someone giving due reasons for such nomination.
- ii) Number of man-days should be kept to a bare minimum.

- iii) Head of the technical wing (viz. Member/Additional Member) should be the deciding authority of the need and duration of the training. If training is a part of the tender invited by Railway/COFMOW, concerned Additional Member's approval will be needed to incorporate foreign training clause in the contract.
 - iv) For training involving more than 2 weeks stay abroad, language skills of the staff/officers being nominated should be suitably considered.
 - v) After return from the training abroad a presentation to the concerned unit should be made by the team of officers and staff who have attended the training for proper dissemination of the acquired knowledge.
6. Officers/officials posted as faculty in the Central Training Institutes/Training Centres and who meet the above eligibility criteria, may be given preference in nominations for foreign training programmes abroad.
 7. All officers/officials nominated for training abroad should furnish information as per the annexed Proforma before the case is processed for approval of the Competent Authority.
 8. All officers/officials nominated for training abroad would be required to execute a bond prior to proceeding on training. The amount of the bond in each case would be worked out by the Training Directorate in consultation with Associate Finance, Railway Board.
 9. Receipt of the letter may be acknowledged.



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GOVERNMENT OF INDIA (भारत सरकार)

MINISTRY OF RAILWAYS (रेल मंत्रालय)

RAILWAY BOARD (रेलवे बोर्ड)

RBE NO. 29/2014

№ 6 (Tg/2010/1)711

New Delhi, dated: 20.03.2014

The General Managers,
All Indian Railways & Production Units.
CORE/Allahabad.

The Director General,
RDSO/Lucknow.
NAIR, Vadodara

The Chief Admn. Officers
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JR RPF Academy/Lucknow.

Sub: Review of Eligibility Criteria for selection of Indian Railways Personnel
for Foreign Training – Corrigendum-2

Further to Board's letter of even no. dtd. 09.09.2010 and corrigendum dt. 25.10.2013,
regarding Eligibility criteria for selection of Indian Railways personnel for foreign trainings (outside
the structured Training Plan), following modification may be made:

1. Mandatory Criteria

Item (c) APAR Grading may be modified to read as under:

- c) APAR Grading: For Gazetted Officers the nominees must have APAR benchmark of "Very Good" during the preceding five(5) years.
For Non-Gazetted Officials, APAR gradings would not be a criterion for nomination.
D&AR clearance would not be compulsory however vigilance clearance is mandatory.

3. All other norms and conditions specified in Board's letter of even no. dated 09.09.2010 and 25.10.2013 would remain the same.


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