



PBC No: 283/2022

RBE No: -

दक्षिण रेलवे Southern Railway
प्रधान मुख्य कार्मिक अधिकारी का कार्यालय
Office of the Principal Chief Personnel Officer
मुख्यालय, कार्मिक विभाग, चेन्नै -600003
Headquarters, Personnel Department, Chennai-600003

सं/No: P(R)608/P/Vol.X

दिनांक/Dated: 04.01.2022

All PHODs/ DRMs/ CWMs/ CEWE/ CAO/ CPM/ PDA/Dy.CPOs/ Sr.DPOs/ Secy to GM,
Chairman/RRB/MAS,TVC, Addl.Registrar/RCT/MAS, Secretary/RRT/MAS,
Principal MDZTI/TPJ, SRCETC/TBM, ZETTC/AVD,
DPOs/SPOs/WPOs/APOs of HQ/Divisions /Workshops/Units.

**विषय /Sub: Time bound finalization and publication of select lists in respect
of Non-selection posts controlled by Divisions/Workshops.**

A copy of letter issued by PCPO/SR on the above subject is enclosed herewith for information, guidance and necessary action.

Encl: 1 page

Secy. to PCPO

कृते प्रमुकाधि/For Principal Chief Personnel Officer

Copy to: The General Secretary/SRMU
The General Secretary/AISCTREA
The General Secretary/AIOBCREA
The General Secretary/NFIR

IT Section/PB/HQ - to upload in the SR website.

दक्षिण रेलवे/SOUTHERN RAILWAY

प्रधान कार्यालय
Headquarters Office,
कार्मिक विभाग
Personnel Department,
चेन्नई / Chennai-600 003
दिनांक / Date.30.12.2022

सं.No.PCPO/Misc

**DRMs/MAS, TVC, TPJ, MDU, PGT & SA
CWMs/LW/PER, CW/PER, GOC & PTJ**

Sub: Time bound finalization and publication of select lists in respect of Non-selection posts controlled by Divisions/Workshops.

1) With a view to ensure that the select lists/suitability lists in respect of non-selection posts controlled by Divisions/Workshops are finalized in a time bound manner, the following calendar of activities is suggested with a view that select lists in respect of such posts are published on or before **31st March of every year**, without fail.

Sl.No	Activity	Target Date
1	Assessment period	1 st January to 31 st December
2	Assessment of vacancies and getting the approval of competent authority	1 st January to 31 st January
3	Publication of seniority lists	1 st January to 15 th January
4	Finalization of seniority lists	31 st January to 15 th February
5	Calling the Service Records, APARs and other relevant details of the candidate who are likely to be considered for selection	1 st January to 15 th February
6	Compilation of the relevant details for assessment of suitability by the competent authority and submission of the same	15 th February
7	Approval and publication of the select lists/suitability lists	31 st March

2) The detailed action plan in respect of each of the category under the control of Divisions/Workshops may be prepared and submitted to Headquarters by **17.01.2023** in the following format.

Department	Category/Post	Grade Pay/Level	Date of last select list	Whether select list can be prepared as per the schedule given (Y/N)	Remarks

(K.HARIKRISHNAN)
Principal Chief Personnel Officer