



PBC No: 261/ 2022
RBE No: 158 / 2022

दक्षिण रेलवे Southern Railway
प्रधान मुख्य कार्मिक अधिकारी कार्यालय
Office of the Principal Chief Personnel Officer
प्रधान कार्यालय, कार्मिक विभाग, चेन्नै-600003
Headquarters, Personnel Department, Chennai-600003

सं/No: P(R) 608 / P / Vol.X

दिनांक/Dated: 05.12.2022

All PHODs/ DRMs/ CWMs/ CEWE/ CAO/ CPM/ PDA/ Dy.CPOs/ Sr.DPOs/ Secy to GM,
Chairman/RRB/MAS,TVC, Addl.Registrar/RCT/MAS, Secretary/RRT/MAS,
Principal MDZTI/TPJ, SRCETC/TBM, ZETTC/AVD,
DPOs/SPOs/WPOs/APOs of HQ/Divisions /Workshops/Units.

विषय/Sub : Selection for the post of Stenographer Grade-III (Level-4)
against 25% General Selection quota – clarification
regarding educational qualification.

Ref : Board's letter No. E(NG)I-2010/PM4/2 dated 29.11.

A copy of Railway Board's letter No. E(NG)I-2022/PM4/2 dated 29.11.2022
on the above subject is enclosed for information guidance and necessary action.

Railway Board's letter dated 10.11.2015 referred therein has been circulated
as **PBC No. 199 / 2015.**

संलग्नक/Encl.01 page

उपमुकाधि/समन्वयन /Deputy Chief Personnel Officer / Co-ord
कृते प्रमुकाधि/For Principal Chief Personnel Officer

प्रतिलिपि/Copy to: The General Secretary/SRMU
The General Secretary/AISCTREA
The General Secretary/AIOBCREA
The General Secretary/NFIR

IT Section/PB/HQ - to upload in the SR website.

भारत सरकार/GOVERNMENT OF INDIA
रेल मंत्रालय/MINISTRY OF RAILWAYS
(रेलवे बोर्ड/RAILWAY BOARD)

No. E(NG)I-2022/PM4/2

New Delhi, dated 29.11.2022

The General Managers (P)
All Zonal Railways & PUs.
(as per standard mailing list)

Sub: Selection for the post of Stenographer Grade-III (Level-4) against 25% General Selection quota-clarification regarding educational qualification.

Ref: Board's letter No. E(NG)I-2010/PM4/3 dated 10.11.2015.

As the Railway Administrations are aware, in terms of extant provisions, the posts in the category of Stenographer (Hindi/English) in level-4 are to be filled by General Selection from serving Group 'C' employees in level-1 and above with knowledge of shorthand. No specific provision of any educational qualification other than requirement of knowledge of shorthand has been stipulated


Doubts have been raised by certain Railways as to whether there is any prescribed educational qualification for the 25 % General Selection quota in the cadre of Stenographers in Level 4.

The matter has been examined in consultation with the Zonal Railways and it has been observed that different Railways have been following different practices in this regard. After careful consideration of the matter, it is clarified that there is no minimum prescribed educational qualification for promotion to the post of Stenographer Grade III in Level 4 against the 25% General Selection quota. The basic requirement is knowledge of shorthand with prescribed speed.

Hindi version will follow.

Please acknowledge receipt.

DA: Nil.


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