



PBC No:257 / 2022

RBE No: --- / ---

दक्षिण रेलवे Southern Railway  
प्रधान मुख्य कार्मिक अधिकारी कार्यालय  
Office of the Principal Chief Personnel Officer  
प्रधान कार्यालय, कार्मिक विभाग, चेन्नै-600003  
Headquarters, Personnel Department, Chennai-600003

सं/No: P(R) 184 / P / Vol.XI

दिनांक/Dated: 01.12.2022

All PHODs/ DRMs/ CWMs/ CEWE/ CAO/ CPM/ PDA/ Dy.CPOs/ Sr.DPOs/ Secy to GM,  
Chairman/RRB/MAS,TVC, Addl.Registrar/RCT/MAS, Secretary/RRT/MAS,  
Principal MDZTI/TPJ, SRCETC/TBM, ZETTC/AVD,  
DPOs/SPOs/WPOs/APOs of HQ/Divisions /Workshops/Units.

**विषय/Sub :Extension of date for finalization of e-APAR of 2021-22  
through HRMS – reg.**

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A copy of Railway Board's letter No. PC-VII/2020/HRMS/23 dated 01.12.2022  
on the above subject is enclosed for information guidance and necessary action.

संलग्नक/Encl.1page

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उपमुकाधि/समन्वयन /Deputy Chief Personnel Officer / IR & Trg.

कृते प्रमुकाधि/For Principal Chief Personnel Officer

प्रतिलिपि/Copy to: The General Secretary/SRMU

The General Secretary/AISCTREA

The General Secretary/AIOBCREA

The General Secretary/NFIR

IT Section/PB/HQ - to upload in the SR website.

**GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
(RAILWAY BOARD)**

No. PC-VII/2020/HRMS/23

New Delhi, dated: .11.2022

**The Principal Chief Personnel Officers  
All Indian Railways/PUs  
(As per standard mailing list)**


**Sub: Extension of date for finalization of e-APARs of 2021-22 through HRMS –reg**

**Ref: Board's letter No. PC-VII/2022/HRMS/12 dated 07.10.2022 (copy enclosed)**

May please refer to Board's letter cited above wherein it was advised to finalize the APARs of employees for the year 2021-22 through HRMS by 30.11.2022.

2. In this regard, it is stated that by due date i.e. 30.11.2022, around 63,000 APARs are still pending at various levels and personal data of around 7,000 employees are yet to be submitted for appraisal. Unit wise pendency list is enclosed as **Annexure-A**.
3. In view of the above, it has been decided to extend the deadline for filling and finalization of APARs of 2021-22 through HRMS till **07.12.2022**.
4. From 07.12.2022 till 15.12.2022, the window shall be open only for Review and Acceptance of APARs by the concerned authorities
5. All the concerned officials in Field Units are requested to ensure the completion of processing of pending APARs of 2021-22 according to above timeline. It is also advised that no further extension will be granted after the expiry of due date.

*Encl. as above*

  
21/12/2022  
01/11/2022  
**(Garima Srivastava)**  
**Executive Director, Training & MPP**  
**Railway Board**  
**Room No.303, Rail Bhawan**

**Copy to: Secretary, Railway Board**

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**Railway Board, New Delhi-110001**