



PBC No: 209/2022  
RBE No: -----

**दक्षिण रेलवे Southern Railway**  
**प्रधान मुख्य कार्मिक अधिकारी का कार्यालय**  
**Office of the Principal Chief Personnel Officer**  
**मुख्य कार्यालय, कार्मिक विभाग, चेन्नै-600003**  
**Headquarters, Personnel Department, Chennai-600003**

सं/No: P(G)443/XVI/Genl

दिनांक/Dated: 26.10.2022

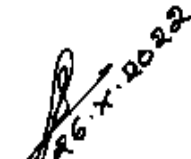
All PHODs/ DRMs/ CWMs/ CEWE/ CAO/ CPM/ PDA/ Dy.CPOs/ Sr.DPOs/ Secy to GM,  
Chairman/RRB/MAS,TVC, Addl.Registrar/RCT/MAS, Secretary/RRR/MAS,  
Principal MDZTI/TPJ, SRCETC/TBM, ZETTC/AVD,  
DPOs/SPOs/WPOs/APOs of HQ/Divisions /Workshops/Units.

**विषय/Sub** : Foreign travel of IR officers – Adherence to Government policy  
reg.

\*\*\*\*\*

A copy of D.O letter No.2022/E(O)II/41/2 dated 10.10.2022 from  
Secretary/Railway Board on the above subject is enclosed for information guidance  
and necessary action.

Encl. 1 page.

  
(Shikha Lal)

**Deputy Chief Personnel Officer/ Gaz**  
**For Principal Chief Personnel Officer**

Copy to: The General Secretary/SRMU  
The General Secretary/AISCTREA  
The General Secretary/AIOBCREA  
The General Secretary/NFIR  
IT Section/PB/HQ - to upload in the SR website.



आर.एन.सिंह  
R.N. SINGH  
सचिव  
SECRETARY



भारत सरकार  
रेल मंत्रालय  
रेलवे बोर्ड, रेल भवन  
राजसीना रोड, नई दिल्ली 110001  
GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
RAILWAY BOARD, RAIL BHAWAN  
RAJASINA ROAD, NEW DELHI-110001

D.O. No. 2022/E(O)II/41/2

Dated 10.10.2022

Dear Sir,

**Sub: Foreign travel of IR officers – Adherence to Government policy reg.**

Your attention is invited to the extant instructions of the Ministry of Finance (Deptt. of Expenditure) dated 05.01.2016 related to foreign visits of officers, which stipulate that the level of officers and that strength of the delegation be worked out keeping in view factors such as expertise and manpower available with our Missions abroad, leveraging modern technology of tele-conferencing or video conferencing, etc. so as to keep the delegation size to the bare minimum. In respect of objectives that can be achieved through exchange of letters, tele/video conferencing or representation from our Missions abroad, no foreign visit needs be undertaken. Further, duration of the visit shall also be kept to the absolute minimum.

2. In view of the foregoing, you are requested that these instructions may be brought to the notice of all concerned and adhered to in dealing with such cases. It is also requested that only the essential foreign visit proposals which cannot be avoided may be sent to the Board's office for further approval of the competent authority. It may also be ensured that officers of appropriate functional level dealing with the subject, are sponsored/deputed instead of those at higher levels and delegation size and duration of the visit shall be kept to the absolute minimum.

With regards,

Yours sincerely,

  
(R.N. Singh)

General Managers,  
All Indian Railways and Production Units

Director General, RDSO, Lucknow

**Copy to:**

CRB, MF, MOBD, MI, MTRS, DG/RPF and DG/RHS – for information please.