



दक्षिण रेलवे /SOUTHERN RAILWAY

सं/No: P(R)436/P/Misc/Vol.V

मुख्य कार्यालय /Headquarters Office,  
कार्मिक शाखा /Personnel Branch,  
चेन्नै /Chennai-600003  
दिनांक/Dated: 05.09.2022

**PBC No: 161/2022**

**All Personnel Branch Officers**

Sub: Issue of important letters on policy and procedure  
as Personnel Branch Circulars with serial numbers.

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Personnel Branch Circulars with serial numbers are being issued by the Rules Section/HQ, communicating important policy directions from Railway Board and General Manager. However, it is seen that circulars having impact on policy as well as procedure, are being issued from Gazetted section, Confidential section, Cadre sections etc., without the serial number.

With a view to ensure that all such letters are available at one location for ready reference, it is decided that all such letters/circulars having impact on policy as well as procedure shall be issued serially numbered.

This issues with the approval of PCPO.

(M.Senthil Kumar)  
Dy.Chief Personnel Officer/Co-ord  
For Principal Chief Personnel Officer