

दक्षिण रेलवे Southern Railway  
प्रधान मुख्य कार्मिक अधिकारी का कार्यालय  
Office of the Principal Chief Personnel Officer  
मुख्य कार्यालय, कार्मिक विभाग, चेन्नै-600003  
Headquarters, Personnel Department, Chennai-600003

सं/No: P(R) 535/Promotion/Vol.VII

दिनांक/Dated: 08.08.2022

**All Concerned**

**विषय/Sub: Relieving of employees on promotion – reiteration of instructions**

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A copy of Railway Board's letter No.E(NG)I-2020/PMI/11 dated 01.08.2022 on the above subject is enclosed for information, guidance and necessary action.

Railway Board's letters dated 09.05.1991, 03.08.1995, & 11.07.1997 referred therein have been circulated as PBC Nos. 92/1991, 104/1995 & 109/1997 respectively.

Encl. 1 Page



Digitally signed by  
M SENTHIL KUMAR  
Date: 2022.08.08  
16:38:40 +05'30'

**Deputy Chief Personnel Officer/ Co-ordn  
For Principal Chief Personnel Officer**

Copy to: The General Secretary/SRMU  
The General Secretary/AISCTREA  
The General Secretary/AIOBCREA  
The General Secretary/NFIR

IT Section/PB/HQ - to upload in the SR website.

भारत सरकार/GOVERNMENT OF INDIA  
रेल मंत्रालय/MINISTRY OF RAILWAYS  
(रेलवे बोर्ड/RAILWAY BOARD)

No. E(NG)I-2020/PM1/11

The General Manager (P)  
All Zonal Railways/PUs  
(As per standard mailing list)



New Delhi, dated 01.08.2022

03 AUG 2022

एफ सी नो.सं/FCC No. 49

Sub: Relieving of employees on promotion – instructions reg.

Ref: Board's letter (i) No. E(NG)I/95/PM1/8 dated 03.08.1995n (ii) No. E(NG)I-90/PM1/11 dated 09.05.1991 & (iii) No. E(NG)I-97/PM1/13 dated 11.07.1997.

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In terms of instructions contained in the Board's letters referred to above, the Railway Administration are required to take special care to ensure that the employees promoted are relieved without any undue delay so that they may join the new place of posting on promotion in time and do not suffer any monetary loss on this account. The instructions further stipulates that wherever the employees are not relieved even within three months of issue of promotion orders, such cases must be put up to DRM or Head of the Office, and the Controlling Officer held responsible for not relieving the staff concerned.

Instances have come to the notice of the Board that staff have not been relieved by the Administration in time even on promotion, on administrative ground or the other, resulting in claims for stepping up of pay etc. of the concerned staff. This issue has also been taken up by NFIR in the forum of PNM.

The matter has been examined and it has been decided to reiterate the instructions regarding relieving the employees on promotion in time.

Accordingly, while reiterating the instructions contained in aforesaid letters regarding relieving the employees on promotion in time, it is desired that the same should be scrupulously followed so that the concerned staff do not suffer any monetary loss on this account.

Please acknowledge receipt of this letter,

Hindi version will follow.

(Sanjay Kumar)  
Deputy Director Estt.(N)  
Railway Board

E-mail: sanjay.kumar6@gov.in  
Ph. No. 43658/01123303658

No. E(NG)I-2020/PM1/11

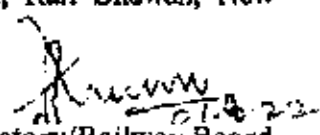
New Delhi, dated 01.08.2022

Copy forwarded to:-

1. The General Secretary, AIRF, Room No.253, Rail Bhawan, New Delhi (35 copies).
2. The General Secretary, NFIR, Room No.256-E, Rail Bhawan, New Delhi (35 copies).

Contd....2/-

3. All Members/Departmental Council & National Council & Secretary/Staff Side, National Council, 13-C, Ferozeshahi Road, New Delhi (60 spares).
4. The Secretary General, FROA, Room No.256-A, Rail Bhawan, New Delhi (5 spares).
5. The Secretary General, IRPOF, Room No.268, Rail Bhawan, New Delhi (5 spares).
6. The Secretary, RBSS Group 'A' Officers Association, Rail Bhawan, New Delhi.
7. The Secretary, RBSS Group 'B' Officers Association, Rail Bhawan, New Delhi.
8. The Secretary, Railway Board Ministerial Staff Association, Rail Bhawan, New Delhi.
9. The Secretary, Railway Board Group 'D' Employees Association, Rail Bhawan, New Delhi.
10. The Secretary, Railway Board Promotee Officers Association, Room No.341-C, Rail Bhawan, New Delhi.
11. General Secretary, All India SC&ST Railway Employees Association, Rail Bhawan, New Delhi.

  
for Secretary/Railway Board

Advisor/MR, PS/MoS(R), EDPO/MR, OSD/MR, OSD/Coord/MR

PPSs to Chairman & CEO, M(F), M(Infra.), M(T&RS), M(O&BD), Secretary, DG/RHS and DG/RPF.

PPSs to AM(Comml), AM(CE), AM(C&IS), AM(Elec.), AM(Budget), AM(F), AM(Mech.), AM(Plg.), AM(Project), AM(PU), AM(Sig.), AM(Stores), AM(Tele), AM(Traffic), AM(Works), AM(T&C), AM(Staff), AM(HR), PED(Vig.) and PED(Infra.).

PSs to ED/Safety(M), EDCE(G), ED(E&R), EDE, EDE(N), EDME(W), EDERS(G), EDE(Res.), EDE(RRB), EDF(B), ED(RE), ED/Track(M), EDF(X)I, EDF(X)II, ED(H), EDE(GC), ED(Stat), ED/Track/MC, EDME(Chg.), EDME(Traction), ED(Works), EDME(Dev.), EDRS(C), EDRS(W), EDPC, EDF(E), EDA, EDV(A), JS(G) and IG/RPF.

DPC-II, DE(G), D(IH), D(H&FW), D(MPP), DE(N)II, DE(R), DE(D&A), DE(LL), JD(OL), JDE(Rep), JDE(RRB), DD(Code Revision), DDE(LR)I, DDE(LR)II, DDE(LR)III, DDV(A&P), DD(OL)I, E(NG)II, E(Rep)I, E(Rep)II, E(Rep)III, E(SCT)I, E(SCT)II, E(RRB), PC-III, PC-IV, PC-V, E(P&A)I, E(P&A)II, CE-I, CE-II, CE-III, Sec.(E), Sec.(ABE), E(MPP), Safety Branch, A/C-III and Code Revision Cell.

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