

दक्षिण रेलवे Southern Railway
प्रधान मुख्य कार्मिक अधिकारी का कार्यालय
Office of the Principal Chief Personnel Officer
मुख्य कार्यालय, कार्मिक विभाग, चेन्नै-600003
Headquarters, Personnel Department, Chennai-600003

सं/No: P(R) 436 / Misc / Vol.IV

दिनांक/Dated: 02.05.2022

All Concerned

विषय/Sub : Inclusion of 'Supply Chain Management Association, Canada' in the list of recognized Institutions.

A copy of Railway Board's letter No. E(G)2021/FE 1-7 dated 01.04.2022 on the above subject is enclosed for information guidance and necessary action.

Extract of Railway Board's letter dated 21.08.2012 referred therein is enclosed for reference.

Encl. 6 pages



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उप मुख्य कार्मिक अधिकारी / समन्वय
Deputy Chief Personnel Officer/ Co-ord

Copy to :The General Secretary/SRMU
The General Secretary/AISCTREA
The General Secretary/AIOBCREA
The General Secretary/NFIR
IT Section/PB/HQ - to upload in the SR website.

RBE No- 43/2022

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No. E(G)2021/FE 1-7


New Delhi dated .03.2022
1.04.2022

The General Managers,
All Indian Railways & Production Units,
(Others: As per standard list).

Sub: Inclusion of 'Supply Chain Management Association, Canada' in the list of recognized institutions.

Ministry of Railways have decided that 'Supply Chain Management Association, Canada' be incorporated in the list of Annexure-B, circulated vide Board letter No. E(G)/2012/FE-01-3(SOP) dated 21.08.2012. This will entitle Railway officials to 90% reimbursement of membership of Supply Chain Management Association, Canada. The inclusion of this institution will have prospective effect.

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.


(Anita Gautam)
Executive Director/Estt.(General),
Railway Board.

No.E(G)2021/FE 1-7

New Delhi, dated .03.2022

Copy forwarded to:

1. PFA, All Indian Railways and Production Units.
2. PED (Finance), RDSO, Lucknow.
3. Deputy Comptroller & Auditor General of India (Railways), Room No. 224, Rail Bhawan, New Delhi (copy with 46 spares).


For Member Finance/Railway Board

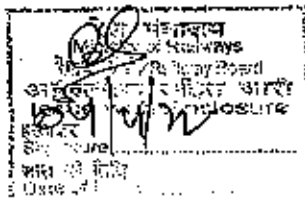
No.E(G)2021/FE 1-7

New Delhi, dated .03.2022

Copy forwarded to:

1. General Secretary, IRCA, New Delhi.
2. Director General, National Academy of Indian Railways, Vadodara.
3. The Directors, IRICEN/Pune, IRIEEN/Nasik, IRIMEE/Jamalpur, IRISSET/Secunderabad, IRITM/Lucknow, C-TARA/Secunderabad & JRPF Academy, Lucknow.


(Anita Gautam)
Executive Director/Estt.(General),
Railway Board.



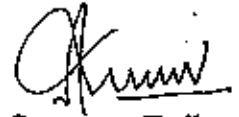
o/c

No.E(G)2021/FE 1-7

New Delhi, dated .03.2022

Copy to:

1. The General Secretary, AIRF, 4, State Entry Road, New Delhi (with 35 spares).
2. The General Secretary, NFIR, 3, Chelmsford Road, New Delhi (with 35 spares).
3. The Secretary General, IROPOF (with 5 spares).
4. All members of the National Council/Department Council and Secretary, Staff side, 13-C, Ferozeshah Road, New Delhi (with 90 spares).
5. The Secretary General, FROA, New Delhi (with 5 spares).
6. The General Secretary, RPF Association, Room No. 256 D, Rail Bhawan, New Delhi (with 5 spares).
7. The Secretary, RBSS, Group 'A' Officers' Association (with 5 spares).
8. The President, RBSS Group 'B' Officers' Association (with 5 spares).
9. The President, Indian Railways Group 'B' Officers' Association (with 5 spares).
10. The Secretary, Railway Board Ministerial Staff Association (with 5 spares).
11. The Secretary, Railway Board Non-Ministerial Staff Association (with 5 spares).
12. The Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi- 110001.
13. The Secretary General, National Federation of Railway Pensioners' Organization, 825, Supertech Residency, Sector 5, Plot No. 6A, Ghaziabad-201010.



For Secretary/Railway Board

Copy to: Sr. PPSs/PPSs/PSs/Pas to:-

MR, MoS(S), MoS(G), CRB, FC, ME, M(Tr),M(RS), MS,MT, DG(Pers.), DG(S&T), DG(RS),DG(RHS), DG(RPF), AM(S), AM(B), AM(CE), AM(C), AM(C&IS), AM(Elec), AM(F), AM(Plg), AM(Proj), AM(Sig), AM(MS), AM(Mech), AM(PU), AM(S), AM(T&C), AM(Tele), AM(T), AM(V), AM(Works), ,PED(Safety), DG/RHS, DG/RPF, Secretary, EDE(IR), ED(Plg), ED(A), EDF(BC), EDCE(B&S), EDCE(G), EDCE(Plg), ED(Chg), ED(CC), ED(C&IS), ED(E&R), EDEE(Dev), EDEE(G), EDEE(RS), EDE, EDE(RRB), EDE(N), EDE(Res.), EDF(C), EDF(E), EDF(S), EDF(B), EDF(RM), EDF(X)I, EDF(X)II, ED(H), ED(L&A)I, ED(LM), ED(MIS), EDE(GC), EDT(MPP), EDME(Chg), EDME (FR), EDME(Tr), EDME(TOT), EDME(Dev), EDME(W), EDPC-I, ED(Plg), ED(PP), ED(Proj), ED(Proj)-DMRC, ED(RE), EDRE(S&T), EDRE(S), ED(SIG), ED(S&E), EDRS(C), EDRS(G), EDRS(P), EDRS(S), EDRS(W), ED/TD, ED/Track(MC),ED/Track(P), ED(T&C), ED(CP), ED(PM), ED(PG), EDT(R), EDTC(FM), EDTT(M), EDTT(FM), EDTT(S), EDV(A), EDV(E), EDV(S), EDV(T), ED(W), IG/RPF(Hqs), IG/RS, JS, JS(C), JS(D), JS(E), JS(G), and JS(P), Railway Board.
F(X)I, F(X)II, G(Acc.), LM(B), Sec.(E), Sec(ABE), E(NG)I, E(NG)II, E(Rep.)I, II, III, E(LR)I, II, III & LML-I Branches of Railway Board.

Estt Rule No. 157/2012 No. P-HQ/Ruling/Training & devp./129/1655, Dated:-17-09-2012 A copy of Railway Board's letter No. E(G)/2012/FE-01-3(SOP) dated 21-08-2012 is published for information, guidance and necessary action. Sub: -Standards of Operating Procedures (SOP) on membership of professional bodies and re-imburement of membership fee. Ref: Board's letter of even number dated 13-07-2011. Several instructions have been issued from time to time on the subject of recognition of reputed professional Institutions/Societies (both national and International) and on the procedures, terms and conditions governing such re-imburement with an objective to encourage Railway personnel take membership and avail of re-imburement to the tune of 90% of membership fee.

2. The question of having a self-contained booklet on the subject which provides for the relevant guidelines in a summarized form and providing therewith interpretations of the intricate instructions/orders pertaining to the subject was under consideration for quite some time. A booklet as Standards of operating Procedure (SOP) in bilingual form has been prepared on the subject and is enclosed which may facilitate smooth implementation of the policies on the subject. 3. The booklet must not be used as a substitution to the original instructions but to be used only as guidelines/hand out. 4. Wide publicity may be given at all relevant levels. 5. This issues with the concurrence of Finance Directorate of the Ministry of Railways. Standards of Operating Procedure on membership of professional institutions/societies and re-imburement of membership fee Many a times, there has been felt an urgent need to have a booklet giving the relevant details on the subject of 'recognizing of professional institutes/societies for membership by Railway Officers/Supervisors and reimbursement of membership fees'. Though there are issued several instructions on inclusion of professional institutes/societies it is pertinent to have a consolidated list of such recognized institutions and the relevant instructions governing recognition and reimbursement of fee with due regard to the terms and conditions of taking membership and claiming reimbursement thereof. It is in this direction a small effort has been placed into action to prepare the instant booklet giving the essence of relevant instructions as Standards of Operating Procedures in a summarized form which will enable the end users to be clear of the rule positions on the subject and facilitate smooth implementation of the instructions. It may be noted that the booklet must not be used as a substitution to the original instructions but to be used just as a handout outlining the gist of instructions issued so far. It must not be quoted anywhere and in case of any doubt the original instructions may be referred to. Any change or addition will be interpolated suitably as and when necessary.

Genesis of the policy: 220 The Railway Accident Enquiry Committee, 1978, in their recommendation no. 67 contained in Part II of their Report, had recommended that "encouragement should be given to all officers and supervisors to take up membership of technical and professional Institutions and Societies in this country as well as abroad and membership fee and subscription paid by such Officers/Sr. Supervisors should be reimbursed". The above recommendation of the Committee was accepted in principle by Railway Board. Initially, the facility of 90% re-imburement of membership fee was extended only to the Principal HODs and Principals of Technical Institutions for taking up membership of one professional National and one International Institution/Society. Subsequently keeping in view the fast pace of technological advancement, the indispensability of professional management aptitude in very human constituent, the vast dependency on the usage of ICT the scheme/facility, of allowing membership in reputed professional institutions/societies, has been under continuous review by Railway Board and gradually other categories of Railway Officers/Sr. Supervisors has been brought under the ambit of the scheme/facility with the objective of creating better human assets for Organization Development by way of encouraging for self learning and development. (refer letter No. E(G)99 FE1-1 Dated 10-08-2000) Present Policy: Railway officers from the level of Sr. Supervisors in Pay Scale Rs. 7450-11500 and Rs. 6500- 10500 (both pre-revised) and above are entitled to take membership in professional institutions/societies of both national and international level and have the membership fee reimbursed to the tune of 90% of the membership fee subject to the laid down conditions given below. Eligibility: * For taking membership:- 1. Any serving Railway officer in the pay Scale Rs. 7450-11500 and Rs. 6500-10500 (both prerevised) and above, 2. Officers in JA Grade and above can take up membership of maximum of five professional national/international Institutions/Societies of which not more than two can be international professional Institutions/Societies. 3. Officers below the level of JA Grade and up to Sr. Supervisors in the grade of Rs. 7450-11500 and Rs. 6500-10500 (both pre-revised) and allowed to take membership of two professional Institutions/Societies of which not more than one can be international. [E(G)2004 FE1-5 dated 16.09.2004] * For reimbursement of membership fee:- Re-imburement to the tune of 90% of the annual or life membership fee paid by the officer can

be made.. (Ref. letter No. E(G)99- PE1-1 dated 19/3/99, 5/5/99 and 10/8/2000) Sanctioning Authorities: * General Managers have been delegated powers to sanction 90% re-imbusement of membership fee to officers of JA Grade and above up to a maximum of three professional Institutions/Societies of which not more than one can be international. 221 * In respect of officers below the level of JA grade up to Sr. Supervisors in grade of Rs. 7450-11500 (RSRP) and Rs. 6500-10500(RSRP), the General Managers have been delegated power to sanction 90% re-imbusement of membership fee in respect of two professional Institutions/Societies including one international Institution. * In the cases of officers/Sr. Supervisors who wish to take up membership of professional Institutions/Societies beyond the limit of three Institutions/Societies (for JA grade and above) and two institutes/societies (in case of officers below JA grade and up to Sr. Supervisors) (which can be sanctioned by the General Managers), prior approval of Railway Board would be necessary. (Ref. Letter No. E(G) 2004 FE 1-5 Dated 16-09-2004) Procedure: On being satisfied of the justification/relevance and on other requirements such as receipts etc. of such membership the claims are considered for reimbursement by the competent authorities. In case of membership claim beyond the limit stipulated for the GMs, in deserving cases, Railway Units may send proposals to Railway Board in consultation with their FA&CAO along with General Manager's recommendations for seeking sanction of Railway Board. (Ref. Letter No. E(G) 2004 FE 1-5 dated 16/9/2004) Terms and Conditions: · Confirmation of membership to the numbers limit i.e. 05 for officers above JA grade and 02 for officers below JA grade a up to Sr. Supervisors, · Confirmation to the sanctioning authority stipulation i.e. 03 for officers above JA grade and 02 officers below JA grade and up to Sr. Supervisors by the concerned GM and beyond that the Railway Board. · Confirmation to maximum limit of membership of International institutions i.e. 02 in case of JA grade officers and above and 01 for officers below JA grade and up to Sr. Supervisors, · Re-imbusement to the tune of 90% would be admissible respect of both, annual as well as life membership national/international Institutions/Societies. (Ref. Letter No. E(G) 99FE1-1 dated 5/5/99), · Re-imbusement (90%) of membership fee is admissible only in respect of annual/ life membership fee and no re-imbusement is admissible in respect of the amount paid by the officers/Sr. Supervisors other than membership fee like registration fee, admission fee, etc. (Ref. Letter No. E(G)2005 FE 1-2 dated 12/12/2005 - Confirmation to the requirements such as original receipts (cash payment/card payment/net payment), certification by HODs or as the case may be in regard to relevance of such membership etc. · The facility has not been extended to the retired Railway personnel, · Relevance of membership shall be evaluated, as far as possible, with respect to the existing as well as possible future sphere of responsibilities. Important Note: 1. Proposal for recognition of institutions/societies are taken up either on receipt of the same from any individual or department or suo-moto. 222 2. While proposing for enlisting the institutions both national and international the following aspects are examined; · Reputation of the organization, · Amount of Fees, · Usefulness to Railway Personnel (to his/her sphere of responsibilities) and to the organization, · Relevance of the field in the present scenario, · Proportion in the list of existing enlisted institutions, and · Financial implications. Recognised professional institutions/societies as on date:- In order to encourage Railway personnel in the entitled level/grade to take up membership of reputed professional institutions/societies from different disciplines, Railway Board have, till date, recognized 77 professional National Institutions/Societies and 56 professional International Institutions/Societies from different disciplines to choose from. Lists of such professional institutions/societies (national and international) are given as Annexure-'A' and 'B'. Annexure-'A' • List of professional Institutions/Societies (National) 1. All India Dental Association, 2. All India Management Association, 3. All India Ophthalmological Society, 4. Association of Microbiologists of India, 5. Association of Minimal Access Surgeons of India, 6. Association of Otolaryngologists of India, 7. Association of Physicians of India, 8. Association of Plastic Surgeon of India, 9. Association of Thoracic & Cardiovascular Surgeons of India, 10. Association of Tuberculosis of India, 11. Cardio logical Society of India, 12. Centre for Transportation Research & Management, 13. The Chartered Institute of Logistics and Transport -India(CILT-India), 14. Computer Society of India, 15. Diabetic Association of India, 16. Dental Council of India, 17. Geriatric Society of India, 18. Indian Academy of Pediatrics, 19. Indian Association of Dermatologists & V.D., 20. Indian Association of Gastro-intestinal endo-Surgeons, 21. Indian Association of Occupational Health, 22. Indian Association of Pathologist - Microbiologists, 23. Indian Building Congress, 24. Indian Cancer Society (Surgeons), 25. Indian Cancer Society & Indian Association of Oncology, 26. Indian Concrete Institute, 223 27. Indian Economic Society, 28. Indian Geotechnical Society, 29. Indian Institute of Foundry Men, 30. Indian Institute of Material Management, 31. Indian Institute Metals, 32. Indian

Institute of Public Administration, 33. Institution of Valuers, 34. Indian Institute of Welding, 35. Indian Institution of Bridge Engineers, 36. Indian Medical Association, 37. Indian National Group of the International Association of Bridge and Structural Engineers, 38. Indian Orthopedics Association, 39. Indian Psychiatric Society, 40. Indian Public Health Association, Association Prof. of Prev & Social Medicine, 41. Indian Radiological & Imaging Association, 42. Indian Railway Institute of logistic & Material Management, 43. Indian Roads Congress, 44. Indian Society of Blood Transfusion & Immunochamatology, 45. Indian Society of Deptt. of Anesthesiology Anesthetists, 46. Indian Society of Endocrinology, 47. Indian Society of Gastroenterology, 48. Indian Society for Training & Development (ISTD), 49. Institute of Chartered Accountants of India, 50. Institute of Chartered Financial Analysts of India, Hyderabad, 51. Institute of Cost & Works Accountants, 52. Institute of Internal Auditors (India), 53. Institute of Permanent Way Engineers, 54. Institute of rail Transport, 55. Institute of Rolling Stock Engineers, 56. Institute for Defence Studies & Analysis (IDSA), 57. Institution of Electronics & Telecommunication Engineers, 58. Institution of Engineers (India), 59. Institution of Industrial Engineers, India, 60. Institution of Mechanical Engineers, India, 61. Institution of Plant Engineers, India, 62. Institution of Railway Electrical Engineers, Tilak Bridge, 63. Institution of Railway Signal & Telecommunication Engineers (IRSTE), Secunderabad, 64. Institution of Work Study, India, 65. National College of Chest Physicians, 66. National HRD Network, 67. National Institute of Personnel Management, 68. National Productivity Council, India, 69. Neurological Society of India, 70. Pacific Telecommunications Council-India Foundation, 71. Quality Council of India, 72. Society of Biological Chemists of India, 73. The Association of Surgeons of India, 74. The Federation of Obstetric & Gynecological, 75. The Indian Council for Arbitration, 76. The Institute of Company Secretaries of India, and 224-77. The Urology Society of India, Annexure -'B' • List of professional Institutions/Societies (International) 1. Academy of Management, USA. 2. American Academy of Paediatrics 3. American Association of Gynecologists, Laparoscopists. 4. American Association of Immunologists 5. American College of Cardiology 6. American Railway Engineering Association 7. American Society of Civil Engineers 8. American Society of Heating, Refrigeration and Air-conditioning Engineers, Inc. 17 91, Tullic Circle, NE, Atlanta, GA 30329, Tel (404)636-8400(USA). 9. American Society of Mechanical Engineers 10. American Society of Non-destructive Testing, INC.(ASNT), Corporate Processing Deptt. 0901, Columbus, OHIO - 43271 - 0901, Tel. 800/222-2768, 614/274-6003, FAX No. 614/274-6899 11. Association of American Medical Colleges. 12. Association of American Rail Road, (Signal Section), 30 Vesey Street, New York, N.Y. 13. Association of Locomotive Maintenance Officers, USA 14. British Medical Association, London 15. British Orthopaedic Association and the Royal Association for Disability and Rehabilitation. 16. Chartered Institute of Management Accountants (UK) London 17. Chartered Institute of Transport (London). 18. Council for Postgraduate Medical Education in England and Wales 19. European Renal Association - European Dialysis and Transplant Association, P.O. Box23, c/o P.T.Bastia, 1-35030 Bastia di Revolon (PO), Italy. 20. Illumination Engineering Society of North America, 345, East 4th Street, New York NY 10017. 21. Institute of Chartered Accountants of England & Wales 22. Institute of Civil Engineers (U.K.). 23. Institution of Engineering & Technology, Savoy Place, London, WC 2R 0LB, Tele/ No.(01) 240 1871. Electrical Engineers (London) 24. Institute of Electrical and Electronics Engineers, (IEEE), Inc.345, East 47th St.New York, NY 10017. 25. Institute of Industrial Managers 26. Institute of Management Services, 1/ Cecil Court/ London Road, Engield Middx,EN2 6DD. Tel(01)363-7452. 27. Institute of Opthamology, London 28. Institute of Purchase and Supply, U.K 29. Institute of Railway Signal Engineers, Room No. 710/ Eustonhouse, London N.W.L(UK). 30. Institute of Refrigeration, Kelvin House, 76 Mill lane, Carshalton, Tel. (01)647-7033 31. Institution of Electrical Engineers, Savoy Place, London, WC 2R 0LB, Tel.(01)240-1871 32. Institution of lighting Engineers, Lennox House, 9, Lawford Road, Rugby, Warwicks CV21 2 DZ, Tel. (0788)76492 33. Institution of Mech. Engineers (london)U.K. 34. Institution of Mechanical Engineers, 1, Birdcage Walk, london, Tele (01)222-7899 35. Institution of Production Engineers, U.K 36. Institution of Structural Engineers (UK). 37. International Commission of Occupational Health (ICOH). 225 38. International Federation of Gynae & Obs. and Family Health 39. International Society of Nephrology, Avenue de Tervueren, 300, B-1150 Brussels, Belgium, Tel. +3227431546. 40. International Union against Tuberculosis and Chest Disease, Paris 41. International Epidemiological Association, 38 Ismailiah Sreet, Apt 201, Mostafa Kamel, Alexandria, Egypt Tel/Fax + 203 546 75 76. 42. Journal of American Medical Association 43. Medical Foundation, Sydney. (Only for Perambur Superspecialists). 44. Medical Research Council, London. 45. Medical Research Council of Canada. 46. Medical Society of Clinical-Pathologists. 47. Medical Society of the State of New York. 48. Royal College of Surgeons of England 49. Royal

Economic Society (UK) London 50. Royal Institute of Public Health 51. Scottish Council for Postgraduate Medical Education 52. Society of Orthopaedic Medicine 53. Society for Human Resource Management (SHRM) .54. Surgery Gynecology and Obstetrics - Journal of American College of Surgeons. 55. The Institute of Management Services, (TIMS) Westminster St. Providence, RI02903 (USA). 56. The Society .of Manufacturing Engineering, USA.