



PBC No:174 / 2023
RBE No: 106 / 2023

दक्षिण रेलवे Southern Railway
प्रधान मुख्य कार्मिक अधिकारी कार्यालय
Office of the Principal Chief Personnel Officer
प्रधान कार्यालय, कार्मिक विभाग, चेन्नै-600003
Headquarters, Personnel Department, Chennai-600003

सं/No: P(R) 676 / P/ Vol.IX

दिनांक/Dated:20.09.2023

All PHODs/ DRMs/ CWMs/ CEWE/ CAO/ CPM/ PDA/ Dy.CPOs/ Sr.DPOs/ Secy to GM,
Chairman/RRB/MAS,TVC, Addl.Registrar/RCT/MAS, Secretary/RRT/MAS,
Principal MDZTI/TPJ, SRCETC/TBM, ZETTC/AVD,
DPOs/SPOs/WPOs/APOs of HQ/Divisions /Workshops/Units.

विषय/Sub :Launching of special drive to dispose off pending mutual transfer cases.

A copy of Railway Board's letter No. E(NG)I/2022/TR/39 dated 12.09.2023 alongwith a copy of DG/HR's DO letter dated 23.12.2022 on the above subject is enclosed for information guidance and necessary action.

Railway Board's letter dated 23.06.2023 referred therein has been circulated as PBC No.131 / 2023.

संलग्नक/Encl.02 pages

उपमुकाधि/समन्वयन /Deputy Chief Personnel Officer / Co-ord.
कृते प्रमुकाधि/For Principal Chief Personnel Officer

प्रतिलिपि/Copy to: The General Secretary/SRMU
The General Secretary/AISCTREA
The General Secretary/AIOBCREA
The General Secretary/NFIR

IT Section/PB/HQ - to upload in the SR website.

RBE No. 106/2023

भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड RAILWAY BOARD)

No. E(NG)I/2022/TR/39

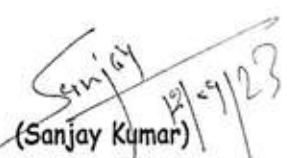
New Delhi, dated 12.09.2023

The General Manager (P)
All Zonal Railways & PU's

Sub: Launching of special drive to dispose off pending mutual transfer cases.
Ref: i) DG/HR's DO letter of even number dated 23.12.2022
ii) Board's letter No. E(NG)I/2023/TR/05 dated 23.06.2023.

Attention is invited to DG/HR's DO of even number dated 23.12.2022 wherein it was advised to ensure that pending mutual transfer cases be disposed off at the earliest by launching a special drive and status report was to be sent by 07.01.2023. Further vide Board's letter No. E(NG)I/2022/TR/05 dated 23.06.2023, Zonal Railways and PUs have again been advised to finalize all pending mutual transfer cases. Regrettably, it is apprised that no proper feedback about the special drives has been sent to Board's office. In view of the aforesaid, all Zonal Railways are directed to finalize all mutual transfer cases by 15.10.2023. A feedback report shall be furnished by all Zonal Railways regarding the outcome of the special drive.

DA: As above.


(Sanjay Kumar)
Dy. Director/Estt.(N)
Railway Board

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सत्यमेव जयते



MOHIT SINHA

भारत सरकार
रेल मंत्रालय
रेलवे बोर्ड, रेल भवन
रायसीना रोड, नई दिल्ली-110001
GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
RAILWAY BOARD, RAIL BHAVAN
RAISINA ROAD, NEW DELHI-110001

DO No. E(NG)/I/2022/TR/39

New Delhi, dated 23.12.2022

Dear Shri Singh,

I would like to draw your attention to instructions contained in Board's letter no. E(NG)/I-2018/TR/18 dated 11.01.2019 on the subject of mutual transfers of non-gazetted staff on the Zonal Railways. Chairman, Railway Board in his last address had directed for liquidation of all mutual transfer cases.

In case of mutual transfer, once the NOC has been given by both the Railways/Units i.e. accepting and relieving, both the employees should be spared immediately within a week, without either unit waiting for the reliever, normally with the senior employee being relieved first.


It has been noticed from the position furnished by the Zonal Railways/ PUs in the Google Sheet and HRMS . that cases of mutual transfer are not being finalized expeditiously. May I request you to kindly have the matter looked into on priority and arrange to get all the pending cases within and across Railways cleared at the earliest as there is no reason to pend such cases. It may please be ensured that that in mutual transfer cases, where NOC has been given by both the Railways/Units i.e. accepting and relieving, the transfer order may be issued without any delay and employees concerned should be relieved immediately. This will be the responsibility of Branch officer/Head of Department concerned under whom the staff is working. It is also expected that all such cases are now processed using the newly developed HRMS transfer module. स्वच्छता की ओर

It is also reiterated that Personnel Department concerned should ensure that the physical service records and Last Pay Certificate (LPC) should also be sent within 15 days without fail. All other terms and conditions regulating mutual transfer of railway employees will continue to remain in force.

I would like you to personally look into the matter and ensure that all such pending mutual transfer cases on your Railway/PU be disposed off at the earliest by launching a special drive, and status report sent by 07.01.23.

With best wishes,

Your sincerely,


Mohit Sinha
DG(HR)

Shri R.N. Singh
General Manager,
Southern Railway, Chennai