



दक्षिण रेलवे/SOUTHERN RAILWAY

NO P(R)694 /PNM/SRMU/ Vol.II

प्रधानकार्यालय/ Headquarters Office
कार्मिक शाखा/ Personnel Branch
चेन्नै/Chennai - 600 003
दि./ Dated:13-05-2019

पी बी सी सं/ PBC No. 95 / 2019

All PHODs / DRMs / CWMs / CEWE / CAO / CPM / Dy.CPOs / Sr.DPOs /DPOs / SPOs / WPOs / APOs of HQ / Divisions / Workshops / other Units, etc.,

(As per mailing list -'A')

विषय/Sub: Transfer of non-gazetted staff from one department to another department – delegation of powers to DRM.

In pursuance to the discussion made in the PNM Meeting held by GM with SRMU on 21-03-2019 and 22-03-2019 on the subject 1(c) regarding change of category of Track Maintainer and others the following instructions are issued for strict compliance.

In terms of Rule 231 of IREC – Vol.I persons employed in one department shall not be eligible for transfer to another department except with the previous consent of the Head of the Department however DRMs can transfer erstwhile Gr.'D' employees (L1 – Pay Matrix) from one department to another and from one division to another.

This has been further reviewed in the case of Gr.'C' Railway Servant and Railway Board issued instructions vide RBE No. 120 /2018 (PBC No.169/2018) delegating the powers to Divisional Railway Managers further for the transfer of all non-gazetted railway employees of divisional controlled cadres from one department to another department subject to condition given in Board's letter dt, 25-09-2007 (RBE 12 / 2007).

It has been represented in the PNM Meeting that the instructions issued by Railway Board vide letter dt. 24-08-2018 has not been implemented so far by any Division of Southern Railway especially in the category of Trackman.


To have a proper dealing of such transfer request :

1.The application for change of department submitted by the employees should be registered in a separate register by the depot supervisor incharge first.

2.After verifying the particulars (Name, PF No. Designation, Level in Pay Matrix, etc) the application for change of department should be forwarded to the respective personnel department of the Division / Workshop concerned for their registration separately in a register as in the case of IRT / IDT and the same to be considered in the order of registration.

3.With the consent of both the department heads and with the approval of DRM the application are to be processed duly following the other formalities required for such transfers.

This issues with the approval of competent authority.



(S.JANAKIRAMAN)

वरिष्ठ कार्मिक अधिकारी/नियम

Senior Personnel Officer/Rules

For Principal Chief Personnel Officer

प्रतिलिपि / Copy to : The Genl Secy / SRMU
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