



SOUTHERN RAILWAY

No.P(R)249/P/CEA/HS

Headquarters Office
Personnel Branch
Chennai - 600 003
Dated: 18-03-2013

PBC No: 23 / 2013

All PHODs / DRMs / CWMs / CEWE / CAO / CPM / Dy.CPOs / Sr.DPOs /
DPOs / SPOs / WPOs / APOs of HQ / Divisions / Workshops / other Units, etc.,
(As per mailing list - 'A')

Sub: Grant of Children Educational Allowance (CEA) and Hostel
Subsidy (HS)- issue of instructions – reg

Ref: 1 Railway Board's letter No. E(W)2008/ED-2/4 dated 1-10-
2008 (RBE 135/2008) -DOPT's OM dated 2-09-2008 (PBC
no. 174/2008)

2. This office letter no. No. P(R) 249/P/CEA/HS dated 26-09-
2012 (PBC No. 122/2012).

Further to this office letter second cited on grant of Children
Education Allowance, the following instructions are issued with regard to Para
(i) of PBC No. 122/2012.

1. Normally the Schools use various terminologies like Term fees / Annual fees etc. in their receipts. In many cases, the fee is remitted directly into the bank based on Pre-printed Challans.
2. In such cases, where the term 'Tuition fees' and break up of items have not been mentioned in the receipts given by the Schools, a letter from the School authorities indicating the extent of Tuition fee etc., included in Term Fees should be obtained .

3. Only in the event that the employee is not able to produce such a letter from the School authorities, the employee can give a self-declaration to the effect that the Term fees includes only the items as mentioned in Para 1 (e) of Office Memorandum dated 2-09-2008 circulated vide PBC No. 174/2008 as per CEA eligibility and such claims should be scrutinized and sanctioned at JAG level/ADRM.

This issues with the approval of CPO.

M. ————— 12/7/3

(M.SRINIVASALU)

Asst. Personnel Officer / Rules
for Chief Personnel Officer

Encl: as above

Copy to : The Genl.Secy. SRMU
The Genl.Secy. DREU
The Genl.Secy. AISCSTREA
The Genl.Secy. AIOBCREA