



दक्षिण रेलवे/SOUTHERN RAILWAY

NO.P(R)483/P/DP/Vol.XIII

प्रधानकार्यालय/ Headquarters Office
कार्मिक शाखा/ Personnel Branch
चेन्नै/Chennai - 600 003
दि./Dated:11-10-2018

पी बी सी सं/ PBC No.209 / 2018

All PHODs / DRMs / CWMs / CEWE / CAO / CPM / Dy.CPOs / Sr.DPOs /
DPOs / SPOs / WPOs / APOs of HQ / Divisions / Workshops / other Units,
etc.,

(As per mailing list -'A')

विषय/Sub:Validation of employee pay roll database.

A copy of Railway Board letter No. 2018/ACII(CC)/IPAS/37/9 dt. 12-09-2018 on the above subject is enclosed for information, guidance and necessary action (RBA 96/ 2018)

(V.SRINIVASAN)

वरिष्ठ कार्मिक अधिकारी/नियम
Senior Personnel Officer/Rules
For Principal Chief Personnel Officer

संलग्न/Encl: as above

प्रतिलिपि/Copy to : The Genl Secy / SRMU
The Genl Secy / AISCSTREA
The Genl Secy / AIOBCREA
The Genl Secy / NFIR



सत्यमेव जयते
भारत सरकार
रेल मंत्रालय
रेलवे बोर्ड



RBA No. 96/201

2018/ACII(CC)/IPAS/37/9

New Delhi, dated

12 9.2018

General Managers,
All Zonal Railways/Pus.

SR/Chennai

Sub: Validation of employee pay roll database.

In wake of recent frauds detected on one of the Railways relating to salary payment and other allowances, there is an urgent need to validate the employee master data that generates pay roll and other establishment claims. The validation is necessary to establish that employees included in the master table are bonafide employees, appointed by competent authorities, following legislated recruitment procedures. This validation can only be done by comparing pay roll details with the service records, starting with recruitment and appointment letters.

It is, therefore, urged that all CPOs be directed to take a onetime exercise to validate employee master data on IPAS with employees' service records. Further, the data on appointment letters issued by RRCs and RRBs may also be linked with new entrants' details to prepare memorandum of differences by the Drawing officer. This will enable sanitization of the base line. This shall also need to be done by all PFAs/CSCs who are having Personnel functions of their department. The PFAs would then conduct an independent internal check to validate Payroll database on IPAS to ensure proper Maker-Checker protocols.

The validation of the pay rolls may be completed by 15.10.2018.

(A.K. Prasad)

Financial Commissioner (Railways)