



दक्षिण रेलवे/SOUTHERN RAILWAY

No. P(PC)524/VII –CPC/Allowance

प्रधानकार्यालय/ Headquarters Office
कार्मिक शाखा/ Personnel Branch
चेन्नै/ Chennai - 600 003
दि./ Dated -04-04-2018

आर बी ई सं/RBE No. 44 / 2018


पी बी सी सं/ PBC No: 56 / 2018

All PHODs / DRMs / CWMs / CEWE / CAO / CPM / Dy.CPOs / Sr.DPOs /
DPOs / SPOs / WPOs / APOs of HQ / Divisions / Workshops / other Units,
etc.,

(As per mailing list –'A')

विषय/Sub: Time-limit for submission of claims for Travelling
Allowances-reg

A copy of Railway Board's letter No. F(E)I/2018/AL-28/29 dated
23-03-2018 (RBENo.44/2018) on the above subject is enclosed for
information, guidance and necessary action.


(V. SRINIVASAN)
वरिष्ठ कार्मिक अधिकारी/नियम
Senior Personnel Officer/Rules
For Principal Chief Personnel Officer

प्रतिलिपि/Copy to : The Genl Secy / SRMU
The Genl Secy / AISCSTREA
The Genl Secy / AIOBCREA
The Genl Secy / NFIR

(8)

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Government of India / Bharat Sarkar
Ministry of Railways / Rail Mantralaya
(Railway Board)

महाप्रबंधक का कार्यालय
GENERAL MANAGER'S OFFICE
29 MAR 2018
दक्षिण रेलवे/Southern Railway
चेन्नै/Chennai-600 003
RBE No. 44/2018

No. F(E)I/2018/AL-28/29

New Delhi, dated 23.03.2018.

General Manager (P),
All Indian Railways, PUs etc.
(As per Standard Mailing List)

Southern Railway

Sub: Time-limit for submission of claims for Travelling Allowances - reg.

Consequent upon the issuance of General Financial Rule (GFR)-2017, vide Rule 290 of GFR, time limit for submission of claim for Travelling Allowance (TA) has been changed from one year to 60 days succeeding the date of completion of the journey. Accordingly, in supersession of all earlier orders/instructions issued on the subject, it has been decided with the approval of competent authority that the claim of a Railway servant to Travelling Allowance / Daily Allowance on Tour /Transfer / Training / Journey on retirement, is forfeited or deemed to have been relinquished if the claim for it is not preferred within 60 days succeeding the date of completion of the journey.

2. In respect of claim for Travelling Allowance for journey performed separately by the officer & member of his family, the date should be reckoned separately for each journey and the claim shall be submitted within 60 days succeeding the date of completion of each individual journey. Similarly, TA claim in respect of transportation of personal effects and conveyance shall be submitted within 60 days succeeding the date on which these are actually delivered to the Railway servant at the new station.

3. The date of submission of the claim shall be determined as indicated below:

(i) In the case of officers who are their own Controlling Officer.	The date of presentation of the claim at the Cash Section.
(ii) In the case of officers who are not their own Controlling Officer	The date of submission of the claim to the Head of Office / Controlling Officer.

4. In the case of claims falling under category 3(ii), which are presented to the Cash Section after a period of 60 days succeeding the date of completion of journey, date of submission of the claim will be counted from the date when it was submitted by the Railway servant to the Head of Office / Controlling Officer with in prescribe time limit of 60 days.

5. A claim for Travelling Allowance of a Railway servant which has been allowed to remain in abeyance for a period exceeding one year should be investigated by the Head of the Department concerned. If the Head of the Department is satisfied about the genuineness of the claim on the basis of the supportive documents and the reasons for the delay in preferring the claims, the claims should be paid by the Drawing & Disbursing Officer or the Accounts Officers, as the case may be, after usual checks.

6. These orders shall be effective from the date of issue of this letter.

पाति की तारीख /
Date of Receipt 29-03-18

मुकाबिले CPO	
मुकाबिले CPO / IR	27/4
उप मुकाबिले DY. CPO	2
मुकाबिले SPO/Puls	
मुकाबिले APO	

Handwritten signatures and initials: AS/R, PBC, etc.

Handwritten signature: जितेंद्र

7. Hindi version will follow.
8. Please acknowledge receipt.

(Signature)

(Jitendra Kumar)
Deputy Director Finance (Estt.),
Railway Board.

No. F(E)I/2018/AL-28/29

New Delhi, dated 23.03.2018

Copy to Deputy Comptroller and Auditor General of India (Railways), Room No.222, Rail Bhavan, New Delhi (40 spares).

(Signature)

for Financial Commissioner/Railways.

No. F(E)I/2018/AL-28/29

New Delhi, dated 23.03.2018

Copy forwarded to Principal Financial Adviser, All Indian Railways, Production Units etc.

(Signature)

(Jitendra Kumar)
Deputy Director Finance (Estt),
Railway Board.

No. F(E)I/2018/AL-28/29

New Delhi, dated 23.03.2018

1. The G.M, N.F Railway(Const.), Southern Railway (Const.) and Central Railway (Const.)
2. PFA, N.F. Railway (Const.), Central Railway (Const.) and Southern Railway (Const.)
3. The Director General and Ex-officio General Manager, RDSO/ Lucknow.
4. The General Manager and PFA, Metro Railway/Kolkata.
5. The CAO and PFA, COFMOW/New Delhi.
6. The General Manager and PFA, CORE/Allahabad.
7. The Director General, Railway Staff College/Vadodara.
8. The CAO(Const.), MTP (R) / Mumbai.
9. The CAO(Const.), MTP(R) /Chennai.
10. The Executive Director, CAMTECH/Gwalior-474020.
11. The Chairman, RCT/Principal Bench, 13/15, Mall Road, Delhi.
12. The Chairman,RRT, Chennai - 600008.
13. The Director, IRICEN/Pune, IRIEEN/Nasik Road,IRIMEE/Jamalpur, IRISSET/Secunderabad.
14. The Managing Director, IRCON, IRFC, MRVC, IRWO, IRC&TC, CONCOR of India Limited, Executive Director, CRIS.
15. The Chairman -cum-Managing Director, KRC Limited, Rail Bhavan, New Delhi, Office of the Chief Project Administrator (Telecom), Indian Railway Central Organisation for Telecom (IRCOT) Consultancy, Shivaji Bridge/ New Delhi.
16. The Director(Movement) Railways/Kolkata.
17. The Joint Director, Mil Rail, Ministry of Defence.
18. The Joint Secretary, Iron & Steel, 3 Koilaghat Street/Kolkata.
19. Chief Mining Advisor, Ministry of Railway, Dhanbad, Bihar.
20. The Chairman, RCC, Lok Sabha Secretariat/New Delhi.
21. The Chairman,RRB/Ajmer, Ahmedabad, Allahabad, Bangalore, Bhopal, Bhubaneshwar, Chandigarh, Chennai, Kolkata, Jammu, Gorakhpur,Guwahati, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad, and Trivandrum.
22. The Pay & Accounts Officer, Ministry of Railways(Railway Board).
23. The General Secretary, IRCA/New Delhi.
24. The Chief Commissioner of Railway Safety/Lucknow.
25. The Editor, " Bharatiya Rail".
26. The Editor " Indian Railways".
27. Chairman, RITES.
28. Chairman, CAT.
29. Computerised Facilitation Counter, Room No.5, Near Gate No.1, Rail Bhavan, New Delhi.