



दक्षिण रेलवे/SOUTHERN RAILWAY

मं. / No.P(R)436/P/Misc./Vol.II

प्रधान कार्यालय/ Headquarters Office  
कार्मिक शाखा/ Personnel Branch  
चेन्नै/Chennai - 600 003  
दि. / Dated: 07-02-2018

आर बी ई सं/RBE No. 04 / 2018

पी बी सी सं/ PBC No: 13 / 2018

All PHODs / DRMs / CWMs / CEWE / CAO / CPM / Dy.CPOs / Sr.DPOs /  
DPOs / SPOs / WPOs / APOs of HQ / Divisions / Wokshops / other Units, etc.,  
(As per mailing list - 'A')

विषय/Sub: Digitization of Service Records of employees.

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A copy of Railway Board's letter No.E(G)2018/FR 1-1 dated  
12-01-2018 (RBE No.4 / 2018) on the above subject is enclosed for  
information, guidance and necessary action.



(V.SRINIVASAN)

वरिष्ठ कार्मिक अधिकारी/नियम  
Senior Personnel Officer/Rules  
For Principal Chief Personnel Officer

मन्त्र/Encl: as above

प्रतिलिपि/Copy to : The Genl Secy / SRMU  
The Genl Secy / AISCSTREA  
The Genl Secy / AIOBCREA

The Genl Secy / NFIR

**RBE NO. 04/2018**

**Government of India भारत सरकार  
Ministry of Railways रेल मंत्रालय  
(Railway Board रेल मंडल)**

No.E(G)2018/FR 1-1


New Delhi, dated January 12, 2018

**The General Managers,  
All Zonal Railways and  
Production Units, CORE,  
METRO & RDSO.**

**Sub: Digitalization of Service Records of employees.**

As you are aware, the Government is encouraging to undertake digitalization of more and more activities. As a step in this direction, it has been decided by the Ministry of Railways that Service Records of all the Railway employees working in the Zonal Railways and Production Units etc. should be digitalized.

It may please be ensured that this process may be completed by the target date of 31.03.2018. Meanwhile, a status report as on December 31, 2017 may be sent to this office by email (ID of Dy.Dir./Estt.(Genl.)III/Rly.Board) at [devasia.joseph@nic.in](mailto:devasia.joseph@nic.in).

  
(Dr. Anand S. Khati)  
Exec.Dir.Estt. (Genl.)  
Railway Board