

SOUTHERN RAILWAY
 APPLICATION FOR ISSUE OF NO OBJECTION CERTIFICATE TO
 OBTAIN/RENEW THE PASSPORT TO VISIT FOREIGN COUNTRIES.

To
 DPO/TPJ

(Through proper channel)

Sub : Request for Issue of No Objection Certificate for obtaining Passport.

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I wish to obtain a Passport for visiting _____. I request that I may kindly be granted "No Objection Certificate" to enable me to produce it before the appropriate Passport issuing authority. My bio data and other particulars are given below :

1	NAME		
2	Father/Husband name		
3	Staff number		
4	PF number		
5	Designation (Cadre)		
6	Presently working at (Unit/Station/Division/Railway)		
7	Date of birth		
8	Date of appointment		
9	Pay and Pay Level in Pay Matrix (Cadre)	Pay Rs.	Pay Level
10	Bill Unit number (Cadre)		
11	Designation (Ex-cadre)		
12	Pay Level in Pay Matrix (Ex-Cadre)		
13	Bill Unit number (Ex-cadre)		
14	Station/Unit/Division (Ex-cadre)		
15	Previous working post/Station		
16	Details of work for the last six years with Designation/Station/Department, Bill Unit No., and Office phone number		
17	Branch/Division in which lien maintained		
18	Identity Card No. (Issued by Railway Administration - Attested copy to be enclosed)		
19	Present residential address with Pincode and contact Number		
20	Dependant Family member, if any (indicate the relationship and address)		
21	Reason/purpose for obtaining Passport		

22	Country likely to visit	
23	If the visit is to meet the relatives, indicate the relationship and their full residential address.	
24	Probable period of stay	
25	Approximate cost of Travel and other expenses	
26	Sources to meet the expenses	
27	If the application for renewal of Passport, indicate the details of existing Passport (Attested copy of all pages of existing Passport to be enclosed)	

DECLARATION

I, _____ hereby declare that the particulars/information given above are true and I also declare that I am a dependant family member of Shri/Smt. _____ who is my _____ (Indicate the relationship and address).

Encl:

- 1) Copy of ID card (attested xl),
- 2) 2 numbers of Passport size photo,
- 3) Declaration and
- 4) Existing Passport copy (attested)
(In case of renewal of Passport).

Place :
Date : :

Signature of the applicant
Name: :

Forwarded to D/O/TPJ.

Place : : Supervisor's :
Date : : signature :
Office seal : :

Passport size photo to be
pasted and attested by
Controlling Officer

Controlling Officer : :
Seal and date : :

DECLARATION TO BE GIVEN BY THE EMPLOYEE WHILE REQUESTING FOR NO OBJECTION CERTIFICATE TO OBTAIN PASSPORT TO VISIT FOREIGN COUNTRIES.

I, _____ hereby declare that

- 1) I am a citizen of India.
- 2) I propose to visit _____ on tour/pilgrimage/to see my relatives and not to migrate to that country.
- 3) I will not resign the Railway job after proceeding to foreign country/countries.
- 4) I will not seek any financial assistance from any foreign Country/Institution/Agency for my travel and stay.
- 5) I will manage the expenses from my personal savings and from my family assistance.
- 6) I will not claim medical expenses, if any, incurred during my travel or my stay in a foreign country and I am aware of the provision contained in PBC No.116/2007.
- 7) I have not been repatriated and hence reimbursement of expenditure in connection with such repatriation does not arise.
- 8) I am not in occupation of Railway Quarters/I am now in occupation of Railway Quarters and my Quarters number is _____ at _____ Station.
- 9) I will abide by the provisions of Indian Passport Act, Indian Customs Act, Act involving exchange/obtaining of foreign currencies and other Act of Government of India.
- 10) The No Objection Certificate issued is subject to the clearance from civil authorities and the Income Tax department.
- 11) I will not pursue any study or training while stay at abroad without prior permission of the Railway Administration.
- 12) I will not take any Employment or activities of profit while my visit or stay at abroad.
- 13) I will not indulge in any activity which might be pre judicial to the interests of India or any other country and that my activities during my stay at abroad will not affect friendly relations between India and any other country/countries.
- 14) I will not engage myself outside in India in activities pre judicial to the sovereignty and integrity of India.
- 15) My departure from India will not be detrimental to the security of India.
- 16) I have sufficient leave to my credit and will obtain prior approval and sanction of leave from the appropriate authority every time before proceeding abroad and I will not extend the leave sanctioned to me.
- 17) The grant of No Objection Certificate is subject to any other general conditions as laid down by the Government of India and by the Railway Administration from time to time.
- 18) I have not been convicted by a Court in India for any offence involving moral turpitude and sentenced in respect thereof or imprisoned during the five years immediately preceding the date of this application.
- 19) No criminal proceedings in respect of an offence alleged to have been committed by me are pending before a Court in India.
- 20) No warrant or summons for my appearance or a warrant for my arrest has been issued by a Court under any law for the time being in force. No order prohibiting my departure from India has been made or issued by any Court in India.
- 21) I have read the provision under section (2) of Passport Act 1967 and certify that these are not attracted in my case. There is nothing under the provision of the said Act which debars me from obtaining Passport to visit foreign countries.
- 22) My PF No. is _____ and that may be treated as my Identity number.

face :: Signature ::
 ate :: Name ::
 Staff No. ::
 PF No. ::
 Designation ::

AFFIDAVIT

ANNEXURE 'T'

(To be executed on appropriate non-judicial stamp paper of minimum value and attested by a Notary Public)

(One original and one self-attested photocopy to be submitted)

1. (name), son/ daughter/ wife of Shri residing at Date of Birth being an applicant for issue of passport, do hereby solemnly affirm and state the following:

1. That the names of my parents and spouse are as follows:

- (i) Father
- (ii) Mother
- (iii) Wife/Husband

2. That I am a continuous resident at the above mentioned address from.....

3. That I am a citizen of India by birth/descent/registration/naturalization and that I have neither acquired the citizenship of another country nor have surrendered nor been terminated/ deprived of my citizenship of India.

4. That I have not, at any time during the period of five years immediately preceding the date of this affidavit, been convicted by any court in India for any offence involving moral turpitude, nor sentenced in respect thereof to imprisonment for not less than two years.

5. That no proceedings in respect of any criminal offence alleged to have been committed by me are pending before any criminal court in India.

6. That no warrant or summons for my appearance, and no warrant for my arrest, has been issued by a court under any law for the time being in force, and that my departure from India has not been prohibited by order of any such court.

7. That I have never been repatriated from abroad back to India at the expense of Government of India/I was repatriated from abroad back to India at the expense of Government of India, but reimbursed expenditure incurred in connection with such repatriation.

8. That I will not engage in activities prejudicial to the sovereignty and integrity of India.

9. That my departure from India will not be detrimental to the security of India.

10. That my presence outside India will not prejudice the friendly relations of India with any foreign country.

Place:.....

Date:.....

DEPONENT

VERIFICATION

Verified on (date) at (place) that the contents of the above mentioned affidavit are true and correct and nothing material has been concealed.

DEPONENT