

INDIAN RAILWAYS
RESERVATION / CANCELLATION REQUISITION FORM



If you are a Medical Practitioner, please tick (✓) in the box (You could be of help in an emergency)	Dr.	<input type="checkbox"/>
If you are a Pregnant Woman and want to get Berth in Quota, please tick. Please submit certificate of Regd., Doctor		<input type="checkbox"/>
If you want Sr.Citizen Concession, please write Yes/No in box (If Yes, please carry a proof of age during the journey to avoid inconvenience of penal charging under extant Railway Rules)		<input type="checkbox"/>
If you want to give up Sr.Citizen Concession, please indicate the element of concessional amount you want to give up	50% 100%	<input type="checkbox"/> <input type="checkbox"/>
Do you want to be upgraded without any extra charge? Write Yes / No in the box. (If this option is not exercised, full fare paying passengers may be upgraded automatically)		<input type="checkbox"/>
If you want to get shifted to alternate train under 'VIKALP' scheme, please write Yes/No in the box (only for waiting list tickets)		<input type="checkbox"/>
If you are travelling in 3 AC Class of Garbrath Express train or in sleeper class of Duroto Express Train, do you want bedroll in train? Write Yes / No in the box		<input type="checkbox"/>

Train No. and Name.....
 Date of journey..... Class..... No. of Berths/Seats.....
 Station from..... to.....
 Boarding at..... Reservation upto.....
 Mobile No. of passenger travelling..... (for PNR status update through SMS)

Sl. No.	Name in Block Letters (not more than 15 letters)	Nationality	Gender M/F or T	Age	Concessional Travel Authority No.	Choice of Berth if any LBI/UB. In case berth not required for children of age 5 yrs and under 12, write NOSB	Meal Option for Rajdani/ Shatabdi/Duroto Trains Do you want to take meal (tick (✓) in the box Yes <input type="checkbox"/> No <input type="checkbox"/> if yes, Veg. <input type="checkbox"/> Non Veg. <input type="checkbox"/>
1.							
2.							
3.							
4.							
5.							
6.							

CHILDREN BELOW 5 YEARS (FOR WHOM TICKET IS NOT BE ISSUED)

Sl. No.	Name in Block Letters (not more than 15 letters)	Gender M/F/ T	Age
1.			
2.			

ONWARD/RETURN JOURNEY DETAILS

Train No. & Name..... Date of journey.....
 Class..... Station From..... To.....
 Name of the applicant.....
 Full Address.....
 Aadhar No. (Optional)..... Signature of the Applicant/Representative
 Telephone/Mobile No., if any..... Date..... Time.....

FOR OFFICIAL USE ONLY

S. No. of Requisition..... PNR No.....
 Berth/Seat No..... Amount collected..... Signature of Reservation Clerk

- Note:** 1. Maximum permissible is 6 per requisition (Except in case of Tatkal Ticket)
 2. One person can give one requisition form at a time (Except in those cases involving onward and return journey of same party)
 3. Please check your ticket & balance amount before leaving the window
 4. Form not properly filled in or illegible shall not be entertained
 5. Choice of berths is subject to availability
 6. Passengers booked on single ticket may or may not get compact accommodation in the upgraded class.
 7. Pregnant Woman can get lower berth reserved for self on first-cum-first served basis against Sr. Citizen Quota
 8. During the journey, one of the passengers has to produce one of the prescribed proofs of identity (in original)
- S.R.06/31800009-2-19/3L/F