

NOTIFICATION FOR 15% LDCE GOODS GUARD

SOUTHERN RAILWAY

No.T/P.608/III/ Guard/15% LDCE

Divisional Office
Personnel Branch
Tiruchchirappalli.
Dt: 12.10.2021

All Supervisory Officials of Optg.Comml. Depts./TPJ Divn.

NOTIFICATION

Sub:Selection for the post of Goods Guard in Level 5 in Pay Matrix against 15% LDCE Quota in Operating Department – reg.

It is proposed to conduct selection to the post of Goods Guard in Level 5 of VII th PC against 15% Limited Departmental Competitive Examination (15% LDCE Quota) in operating department. The applications are invited in the prescribed proforma from amongst Group C staff of operating and commercial departments of TPJ division.

I) Vacancies Assessed

The number of vacancies is indicated below

Goods Guard against 15% LDCE	SC	ST	UR	Total
	0	1	4	5

II) Eligibility Criteria:

Volunteers are called for from amongst serving regular non- Ministerial employees in Operating and Commercial Departments with a minimum of three years regular service in Operating and Commercial Departments, working in level-1 Pay Matrix to level-4 Pay Matrix (substantive) up to 40 years of age (45 years in case of SC /ST) as on date **12.10.2021** (the date of notification)with educational qualification of Graduation

Note: -

- (i) Upper age limit of 40 years for Genl/OBC and 45 years in case of SC/ST .
- (ii) Possessing the qualification graduation means that the graduation should have been obtained either under 11+1+3 years stream or under 10+2+3 years stream or 10+3+3 years stream from a recognized University.

(or)

As clarified by Railway Board vide letter No. E(NG)I-2014/PM1/1-CC dated 22.05.2014 and E(NG)II/2013/RR-1/8 dated 18.03.2015 on the aspect of recognition of degree obtained from Open University without prosecuting 10+2 or 11+1 stream of studies as under: -

“No student is eligible for admission of the 1st Degree course through non-formal / distance education unless he has successfully completed 12 years schooling through an examination conducted by a Board / University”. In case there is no previous academic record, he/she is eligible for admission if he/she has passed an entrance test conducted by the University provided that he/she is not below the age of 18 years on July 1 of the year of admission”. However, in such cases the proof of passing the entrance test conducted by the University should be enclosed.

Post Graduate obtained directly from Open University or other such institutions will not be eligible and such applications will summarily be rejected.

- (iii) **Self attested copies of all the certificates i.e., 10th/11th, 12th/PUC/Pre-Degree/ Entrance Test/ Graduation in proof of the qualification and community Certificate i.e., SC/ST should be enclosed, without which the application will be summarily rejected.**

III. Syllabus: -

The Syllabus for the written examination is enclosed as **Annexure 'A'** and duration of examination will be 120 Minutes.

IV) Pre-promotion Training

In terms of instructions contained in Railway Board's Lr. NO.88-E(SCT)/42/2 dated 11.04.1991 , the pre-promotional training for eligible "ST" volunteers is to be conducted covering the syllabus of the examination for selection to the safety category posts and will be imparted for a period of 03 to 04 weeks. In case if any employee expresses his/ her unwillingness for pre-promotion training, a written declaration to the effect may be forwarded to this office.

V) Criteria for the selection

The volunteers who have passed the written examination have to undergo Medical Examination for "AYE TWO" medical classification and those found fit in "AYE TWO" medical classification will only be considered for empanelment to the extent of vacancies. Employees placed in the panel will be sent for initial training course for Guards at MDZTI/TPJ. Those who successfully complete the initial training will be promoted as Goods Guard in level-5 in pay Matrix against the earmarked quota as and when vacancies occur and those who fail in the training will be sent back to their parent cadre.

Candidate must obtain minimum 60 marks in professional ability and 60 marks in aggregate . Being a safety category , no relaxation of marks will be allowed in respect of SC/ST employees .As the filling up of posts involves calling of volunteers from different categories the panel will be formed in the order of merit as per the instructions in Railway Board's letter no. E(NG)/I/2008/PM7/4/SLP Dated 19.06.2009 (RBE No.113/2009 – PBC No: 121/2009)

The promotion as Goods Guard will be provisional subject to outcome of the Court Cases pending.

VI) Mode of Examination:

The question paper will be supplied in tri- language viz English, Hindi, Tamil based on employees request in the application. Employees should exercise their option of language clearly in the Application form and write the answers in respective language opted by them .

The selection consists of written test as per Board's letter no E(NG)1/2018PM1/4 dated.14.12.2018(RBE No.196/2018).The question paper will be 100% objective type multiple choice question for the written examination and 10% of the total marks will be from Official Language Policy and rules.The questions on Official Language policy and the rules may not, however, be compulsory.

The examination may be conducted in CBE mode or pen and paper test .There shall be negative marking for incorrect answer .One third of the marks allotted for each question will be deducted for wrong answers.

There will be no supplementary examination to the absentees in the main examination , since selection is for calling volunteers. Employees once selected for the post and undergone training will not be permitted to withdraw their candidature and not allowed to go back to their parent cadre under any circumstances.

Wide publicity of this notification should be given to all eligible staff including those who are on deputation ,leave /Sick etc., Representation /application received beyond the last date of receipt of application , should not be entertained and the same should be disposed off at the unit level rejecting them on account of late receipt.

The Pre-Promotional training for the eligible “ST” volunteers will be advised separately

The staff selected and promoted as Goods Guard will have to seek further promotions as per Avenue prescribed to Goods Guard and no requests for repatriation to their parent category will be entertained under any circumstances.

VII) . Submission of Applications

The supervisory officials may notify the contents of this notification to the employees under their control and forward the applications from the eligible willing employees in the enclosed proforma in Annexure “A” in one bunch in a sealed cover addressed to APO/T/TPJ and to reach this office on or before 08.11.2021. A “ NIL” statement may be sent to this office if “ NO” volunteers from your units

The application filled in all respect in the prescribed proforma in Annexure ‘B’ from the eligible volunteers should be submitted through supervisor concerned . The application should contain the name , designation, station stamp & date of the supervisory official, who is forwarding the application.

No applications should be sent through the employees in a piece meal manner. Application received after the due date will not be entertained.

Encl: As above.

**Signed by Padmanabhan.k
Date: 12-10-2021 15:35:13
Reason: Approved**

**Asst.Personnel Officer/Tfc.
For Divl.Personnel Officer/TPJ.**

**Copy to: PS to DRM/TPJ for information of DRM please.
PS to ADRM/TPJ for information of A DRM please
CVO/MAS,
Sr.DOM/TPJ. Sr.DCM/TPJ.
TI/OT Cell TPJ. Comml.Controller/TPJ
Ch.OS/Operating & Comml.Br/TPJ
DS/SRMU, AI SC&ST & AIOBC REA/TPJ Divn.**

ANNEXURE –B

PROFORMA OF APPLICATION

(Enclosure to Letter No.T/P. 608/III/ Guard/15% LDCE dt.12.10.2021)

Application for the post of Goods Guard in Level 5 in Pay Matrix against 15% LDCE Quota (Graduate)

01. Name in Full (in Block letters) :
02. Emp. No.& Staff No. :
03. Designation & Station :
04. Date of Birth :
05. Age as on notification date. : Days Months Years
06. Date of appointment to Service :
07. Present level in Pay Matrix :
08. Date of entry into the grade in Operating /Commercial Department :
09. Whether belongs to SC/ST/UR (Enclose self attested copy of SC/STCertificate) :
10. Educational Qualification (Enclose self attested copy of certificate) :
11. Language option Specify (Tamil / English / Hindi) :
12. Award if any received during the Preceding three years :
13. DAR/Penalty if any :
14. Mobile No. :

Affix recent photograph attested by Controlling Supervisor
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DECLARATION

I hereby declare that all the conditions stipulated in the notification are accepted and further declare that the particulars furnished above are correct and if it is proved to be false, my candidature may be summarily rejected at any stage besides initiating major penalty DAR action for such misconduct.

(Sl. No. 01 to 14 are to be filled up by the employee legibly in the right side)

Date:

Signature of the Volunteer

CERTIFICATION OF SUPERVISORY OFFICIAL

Forwarded to APO/T/TPJ. The above particulars have been verified and found correct as per the available records at this end.

Office Seal:

Signature of the Supervisory Officials

Name:

Date:

Designation:

ANNEXURE –A

SYLLABUS FOR EXAMINATION DUTIES OF GUARDS - FOR
SELECTION TO THE POST OF GOODS GUARD IN PAY BAND Rs.
5200-20200 WITH GRADE PAY Rs. 2800/- UNDER 15% LDCE.

1.	Necessity of Rules -Classification of Safety Rules Supply of Rule Books and responsibilities of Railway Servants.
2.	Explanation of definition given in Chapter-I or Part-I G.R.S.
3.	Systems of working on the Indian Railways - On Southern Railway
4.	Absolute Block System - Adequate distance - Essential of Absolute Block System - 'A', 'B' & 'C' classification - Shunting Rules at 'B' Class stations on Single Line and Double Line.
5.	Signals- Functions of Signals - Kinds of Signals - Aspects and indication of a Signal - 'ON' and 'OFF' Signal of a signal - In advance and rear of a signal - semaphore signal and Color Light Signal - Advantage of Color Light Signals over semaphore signals.
6.	Two aspect Lower Quadrant Signals and Modified Lower Quadrant Signals.
7.	Multiple aspect Upper Quadrant Signals - Advantage of Multiple aspect Upper Quadrant Signals over two Aspect Lower Quadrant Signals.
8.	Shunt Stop Signals.
9.	Purpose, Provision and Working of Calling- on, Co-acting repeating and Gate Stop Signals.
10.	Defective Signals and procedure to pass defective signals at 'ON'.
11.	Purpose, Provision and Working of Route Indicators.
12.	Action to be taken when a Driver Passes Outer, Home Starter, Advanced Starter at Danger partly or completely.
13.	Purpose, Provision and Working of Point Indicator, Trap Indicator, Point Lock Indicator, Shunting Permitted Indicator.
14.	Route Relay Interlocking..

15.	Purpose, Provision and Working of Shunting Limit Boar, Block Section Limit Board, Stop Board, Warning Board for Passenger Trains, Warning Board, for Goods Trains on Broad Gauge, Shunting Warning Board, Caution Indication Board and Termination Indication Board, 'A' & 'B' Sign Boards, W/L Board and Sped Indication Boards.
16.	Classification of stations from the signaling point of view, minimum equipment of signals at 'A' 'B' & 'C' Class stations. Additional equipment of Signals at 'B' Class stations.
17.	Locking and Interlocking - various methods of Locking the points - various standards of Interlocking - Speed of Trains over the facing points at Different Types of Stations from the Inter locking point of view.
18.	Centralized Traffic Control.
19.	Track Circuits and Axle Counters.
20.	Purpose, Provision and Working of Coach Siding, Slip Siding, Trap Siding and Outlying Siding.
21.	Reception of a Train on an obstructed road.
22.	Procedure of stopping trains out of course at a station.
23.	Procedure of putting back signals to 'ON' after they have been once taken 'OFF'
24.	Hand Signals.
25.	Fanner Flag.
26.	Detonating signals - VISIBILITY TEST POST, Fog Signals Post, action to be taken when a Driver explodes a detonator - Flare signals.
27.	Action to be taken when a signal is not found at a place where it is ordinarily shown or when a signal is imperfectly shown - Action to be taken when the Driver finds that the signal lamp of a semaphore stop signal governing the reception of a train is extinguished with the Signal in the 'OFF' position.
28.	Automatic Block System.
29.	One Train Only System.
30.	Failure of Signals and Communication in Automatic Block System.
31.	A Comparison between Public Time Table and Working Time Table.

32.	Maximum permissible Speed, Book Sped, Minimum Permissible Running Time and Speed Calculator.
33.	Isolation - Purpose - Various Means of Isolation.
34.	Pushing Trains - Tender Foremost Working of Engines.
35.	Marshalling of Passenger Trains - Marshalling of different kinds of goods stock by Mixed and Goods Trains.
36.	Means of Communication - Passengers and Goods Trains permission of Station Master to start trains.
37.	Brake Power Rules and Rolling Stock.
38.	Whistle Codes - Whistle Boards.
39.	Tail Board, Tail Lamp and Side Lamps - Duties of Guards.
40.	Equipment - Box and Brake - Working of portable Telephone and Emergency Lighting.
41.	Duties of a Guard taking over charge of a Passenger Train and Goods Train- during run, on arrival at a station- when I.C. Chain is pulled by a Passenger - when a train waits at outer or home - when murder or serious assault is committed in a train.
42.	Attracting attention of a Driver during run-Braking of vehicles before detaching engine from formation.
43.	Shunting - Different methods of shunting - Engine shunting and Hand Shunting - Precautions to be observed on steep gradients - Responsibilities of a Guard during shunting operations -Securing of vehicles.
44.	Working of Material Trains - Responsibilities of a Guard stabling of a Ballast train.
45.	Procedure for reception or despatch of a train on or from a non-signaled road / non-running line.
46.	Accidents - Classification - Kinds of Accidents - Common Cause - or Accidents from the Guard's point of view - Working of Safety Organization.

47.	Duties of a Guard when a passenger train is involved in an accident - when a Goods Train is involved in an accident - Flasher lights.
48.	Action to be taken by a Guard and Driver when
(a)	A Train is stopped in Mid-Section due to the Engine failure and cannot proceed further.
(b)	A Train Parts in Mid-Section.
(c)	A Train has to be divided in Mid-Section due to the inability of the Driver to haul the load.
(d)	A Fire is noticed on a Passenger Vehicle or Goods wagon.
(e)	Slack or rough running is noticed during run.
49	How a Guard could contribute to avoid accidents in train working.
50.	Protection of Works of short duration and long duration inside and outside station limits- Responsibilities of Guard when his train passes over a speed restriction spot.
51.	Responsibilities of a Guard during Line Block on Single Line and Double Line - Power Block.
52	Action to be taken when a train has to pass a Gate stop signal at 'ON' inside and outside station limits.
53.	Caution Order.
54.	Total Interruption on Single Line and Double Line.
55.	Single Line Working on Double Line.
56.	Target time for turning out of M.R.V.
57.	Seal Check Certificate - Action to be taken when seals are missing, defective.
58	Train fit to Proceed Certificate - Brake Power Certificate.
59.	Preparation of C.T.R. Vehicle Guidance and Rough Journal.
60.	Vehicle Limit - Running of Trains with increased vehicle limit.
61.	Rest Rules for Running Staff.
62.	Section 101, 119, 121 & 127 of the Indian Railways Act.
63.	Persons dying in Trains - Action to be taken - Carriage of Prisoners and insane persons by Trains.

64.	Part played by a Guard in improving the punctuality of passenger trains.
65.	Articles not accepted as luggage - Free allowance and marginal allowance.
66.	Articles not accepted as parcels - Parcel Way-Bills-Deliver sheets - special responsibility of Guards with regard to excepted articles-Locking of Parcel Vans.
67.	Action to be taken when
(a)	A Person is run over by a Train and killed
(b)	A Person is run over by a Train but alive
(c)	A Passenger Falls out of a running train
(d)	A Passenger gets his fingers injured by the falling of window shutter
(e)	A Driver leaves a Block Station without Authority to proceed or with incorrect authority to proceed or which Authority to proceed is lost during run.
68.	Rules for conveyance of dogs, small animals and birds by trains
69	Reserved accommodation and Guard's responsibilities.
70.	'B' Certificate - when and how issued.
71.	Carriage of explosives and dangerous goods by trains.
72.	Conveyance of Cash Chest and Guard's responsibilities.
73.	Running of Trains on the Cause ways.
74.	Carrying Capacity - Axle Load Restrictions.
75.	Various authorities to proceed issued to Drivers on Singled Line and Double Line.
76	Riveting, Sealing and Locking of Wagons - Special labels on wagons.
77.	Measures adopted for prevention of claims. How a Guard Can assist.
78.	Complaints from the Public - Provision of complaint book by trains.
79.	Road-Van Service - Clearance of Small Traffic and Guard's responsibilities.
80	OFFICIAL LANGUAGE POLICY