SOUTHERN RAILWAY

No. T.P.23/PC Adv/Co.ord/22

मंडल कार्यालय/Divisional Office,
कार्मिक शाखा /Personnel Branch,
तिरुच्चिरापल्लि/Tiruchchirappalli,
Dt: 19.05.2022

All Branch Officers
All Supervisors / Tiruchchirappalli Division

Sub : Grant of Computer Advances –VII Central Pay Commission Recommendations –Amendment to rules on Computer Advances to Railway Servants- reg.

Reg : (I) Railway Boards letter No. F(E)Spl./2016/ADV.4/1(7 th CPC), dtd.07.02.2017
(II) Sr.DFM/TPJ, Lr.No.. B.12/B/02/BG/Civil Grant/2022-23, Dt: 26/04/2022

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Applications for the grant of Computer Advance are invited from employees of Tiruchchirappalli Division.

Consequent upon the decision taken by the Government on the recommendations of Seventh Central Pay Commission, the ministry of Finance vide their OM No.12(i)EII(A)/2016 dated. 07.10.2016 have amended the eligibility criteria in the existing provision relating to the grant of Personal Computer Advance.

Advances	Quantum	Eligibility Criteria
Personal Computer Advance	Rs.50,000/- or actual price of PC, whichever is lower.	All Governments Servants

The Computer Advance will be allowed maximum five times in the entire services.

<u>The Conditions for the sanction for the PC advance is as follows.</u>

The employee shall purchase only NEW PC/LAPTOP in their own name only as per proforma invoice submitted by them along with covering letter addressed to DPO/TPJ.

Further, it is advised that, the following documents are also to be attached with the invoice and submitted to Co-Ordination Section/DPO/O/TPJ within one month after drawal of PC Advance by them.

1.Original stamped Cash Receipt for the purchase of Computer.
2.Insurance documents.

Terms and Conditions:

1. Prior permission should be obtained or intimation of purchase be given under conduct Rules wherever necessary.

2. Purchase of Computer should be made within one month from the drawls of advance . The cash receipt with GST and insurance should be produced for verification within one month of purchase or two months of drawl of advance. If the employee fails to do so the advance shall be refunded with the penal interest and DAR action will be initiated.

3. If the employee purchased the computer for the lesser amount than the amount sanctioned, he/she should surrender the excess amount immediately drawn to the Railways failing which penal interest will be levied for the amount and the action will be initiated against him/her under Railway Servants (Discipline And Appeal Rules 1968.

4. Prior Sanction of the loan sanctioning authority is necessary for sale of the computer so long as the advance and interest thereon is outstanding.

5. Recovery of advance will start from first pay/leave salary/subsistence amount after drawl of advance.

6. Simple interest at prescribed rates, calculated on monthly reducing balance basis will be recovered in one or more instalments after the principal is recovered.

7. The present rate of interest is 9.8% PA.(Penal Interest of 2.5 % will be added for irregular payment & Late submission of documents.)

8. Even repayment is made more than once in a month it will be taken as a simple payment in a month for arriving balance for interest calculations.

9. The computer should be insured till the completion of recovery of principal and interest of computer advance and proof should be submitted thereof.

10. Employees should not avail finance from the dealer or any bank / institution and hypothecating the computer to any, other authority / agency is against the condition and hence they should remit the entire amount with interest to Railways immediately. Failure to which lump-sum recovery with penal interest will be made and they are liable for disciplinary action under DAR.

11. The employees who are applying for PC/LAPTOP Advance should not withdraw their willingness after submitting their quotation for claiming of PC Advance to this office.

12.The recovery towards PC Advance for Principal in 50 instalments and for Interest in 10 instalments will be recovered unless request from the employees for lesser periods.

13. The priority will be maintained as per date of receipt of application along with the quotation. If more than one application received on a given date it will be registered as per Date of Appointment into regular service.

Preference will be given for First time applicants. Pending applicants in a Financial Year will be carried forward to the next year. No correspondence will be made for seeking Willingness/ Unwillingness before sanction.

14. The list of eligible/in-eligible employees who have already applied against earlier notification for PC Advance is available in PETTAGAM APP. The eligible employees in the list need not apply once again.

15. Application shall be submitted in the prescribed proforma duly forwarded by the Supervisor on or before 30.06.2022.

16. The Quotation price shall be exclusive of UPS, Speaker, Printer & Warranty Cost etc.

Supervisors may give wide publicity among the employees.

for Divisional Personnel Officer /TPJ

सहायक कार्मिक अधिकारी
Assistant Personnel Officer
दक्षिण रेलवे / तिरुच्चिरापल्लि
S.Rly., / Tiruchchirappalli

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