



SOUTHERN RAILWAY

No.T/P.641/DSBF/TPJ/2023-2024

Divisional Office,
Personnel Branch,
Tiruchchirappalli,
Date: 04.10.2023.

All concerned/TPJ Division

Sub:DSBF/TPJ2023-2024 – Grant of Financial Assistances under
DSBF – Diploma 2023-2024.

-X-X-X-X-

The applications are invited from eligible wards of all Non-Gazetted, serving Railway employees of TPJ Division for grant of Scholarship, for the wards pursuing **DIPLOMA COURSES ONLY** for the year 2023-2024 from DSBF Funds, under Education head.

A clear Xerox copy of Bank Pass book of the wards has to be enclosed
(Bank details has to be furnished in the Proforma enclosed as Annexure-I).

The Railway employee's wards, whose names are recorded in the Family Composition for the purpose of availing Pass/PTO only are eligible. **The family composition certificate has to be enclosed along with the application**
(If passed HSC, A copy of HSC Mark sheet and SSLC Mark sheet has to be enclosed).

(Wards joined Diploma after completion of SSLC is eligible to claim CEA, for the first two years.
CEA amount will be higher than grant of Scholarship for Diploma and they are suggested to apply CEA.)

The application has to be filled up carefully and after the employee is satisfied that all the particulars have been correctly filled up duly certified by Supervisory official can submit application.

Any spurious claim preferred by the employees and noticed at a later date will be viewed Seriously duly invoking D&A Rules.

Application forms for the above Scheme may be downloaded from Personnel Branch, TPJ Division website (Pettagam) www.pbtpj.in

The last date for receipt of applications is 15.11.2023.

Applications without any enclosures will not be considered.


(B. SUNDARAMOORTHY)

Assistant Personnel Officer/General
For Sr.Divisional Personnel Officer/TPJ.

Copy to PCPO/MAS for kind information.

Copy to: AGS & DS/SRMU/TPJ, DS/SC&STREA/TPJ, DS/AIOBCREA/TPJ.

Application for Higher Technical / Professional Education **-DIPLOMA COURSES****For Wards of all Non-Gazetted Staff under TPJ Division**

(Maximum 2 Elder children at a time only)

This application format is eligible only for grant of Scholarship to the wards pursuing DIPLOMA Courses only for the year 2023-2024.Affix Latest
passport size
photograph of the(Photo to be attested
by Institution/College)**(Bank details has to be furnished in the Proforma enclosed as Annexure-I).**

1.	Name of the employee		Designation		Office/Station	
2.	Date Of Appointment		Bill Unit		PF No.	
3.	VII PC Pay Matrix Level		Pay level Rs.		Pay Rs.	
4.	Whether the employee belongs to SC/ST/OBC/UR/PH (Tick relevant column)		SC	ST	OBC	UR PH
5.	Name of the Ward	Gender	Date of Birth		Relationship	
	Name of the Course	Year of study				
			Amount paid for Last year from DSBF-2022-2023			
	<u>Name & address of the institution</u>		Particulars of the course studying/ year <u>(2023-24 only eligible)</u>		Duration of the course	
7.	Residential Address					
8.	Telephone Nos	Railway Phone No:	Mobile No.	Employee Supervisor		
10.	Fee paid for the current year		Year 2023-24		Amount Rs.	
11.	Details of other Scholarship from any other source.				Amount Rs.	
	SB Account No. of Ward (Enclose copy of ward's Pass Book)		SB A/c No.			
IFSC Code:						
Bank Address:						

12.	Has He /She applied for any other Scholarship under SBF for the current year, If so , give complete details thereof	Yes	No
13.	If any other child is getting Scholarship from SBF, Give details	Yes/No	

Certify that:

- No student other than my Son/daughter... (Name) is enjoying the educational aid that has been applied for.
- Particulars shown regarding my Son/daughter are as furnished by me in Pass declaration.
- All the details furnished above are true to the best of my knowledge and if found to be false in future, I shall be taken up under D&A Rule.

Station!

Signature of the Applicant: _____

Date:

Designation _____

Certified that the particulars given against columns 1 to 13 are correct

Station:

Date:

Signature & designation of the Supervisor with seal.

Certificate from the Educational Institution/College/University in which the Student is Studying

Certified that _____ (student's name) is a bonafide student of this Institution _____ (name of the Institution) and is at present studying in _____ (name of the course) _____ (discipline) (I/II/III/IV year during the academic year _____

Station _____

Date _____

Seal of the College /Institution

Signature of the Head of the Institution
with seal

**SOUTHERN RAILWAY
DIVISIONAL STAFF BENEFIT FUND
TIRUCHCHIRAPPALLI DIVISION**

(EMPLOYEE BANK DETAILS HAS TO BE FURNISHED)

(For Diploma Scholarship only)

(Annexure I to application for DSBF Financial assistances for grant of Scholarship for Diploma Courses - 2023-2024)

Ref: Letter No.T/P.641/DSBF/TPJ/2023-2024 dt.04.10.2023.

(PLEASE FILL THE DETAILS CLEARLY TO AVOID DELAY IN PAYMENT)

Name of the employee:	
Staff No.	
P.F.No.	
Designation and Station	
Mobile Number	
Railway Phone	
Mobile Number of the Supervisor	
Bill Unit No.	
S.B.Account No. _____	
IFSC code No	
Bank Address	
Clear Xerox copy of the Bank pass book has to be enclosed.	

I hereby declare that, the SB Account number and other details furnished above is my account and the details furnished above are correct.

Place: _____

Signature of the employee: _____

Date: _____

Designation and Station: _____

Verified bank details with Bank pass book and found correct. Forwarded to The Chairman/DSBF & Sr.DPO/TPJ.

Place: _____

Signature of the Supervisor: _____

Date: _____

Office Seal: