

T/P.441/Co-ord/Prarambh

Divisional Office, Personnel Branch, Tiruchchirappalli.

Dated: 22.09.2025

NOTE

Sub: General iGOT courses for PB Staff - Reg.

Ref: PCPO/MAS Lr.No.P(Trg)/673/Prarambh, Dated 09.09.2025

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With reference to the above, it is informed that more than 3000 general courses and about 200 Railway-related courses are available on the iGOT digital portal. In the reference letter, the Headquarters has listed some of the general courses available on the portal which are found to be beneficial for PB staff. Accordingly, all PB staff are advised to make use of these courses and cultivate the habit of continuous learning.

Encl: as above

Assistant Personnel Officer / T for Sr.Divisional Personnel Officer Tiruchchirappalli Division

All PB staff - please note



Headquarters Office Personnel Branch Chennai -600 003 DT: 09.09.2025

No.P (Trg) / 673 / Prarambh

Sr.DPOs/DPOs/MAS, MDU, TPJ, SA, TVC & PGT Dy.CPO/APOs/LW/PER, CW/PER, Elec WS/PER, EWS/AJJ, CW/GOC, S&T WS/PTJ Dy.CPO/CN/MS & ERS APO/TM/RPM

Sub: General iGOT courses for PB Staff - Reg.

There are more than 3000 general courses and about 200 Railway related courses available in iGOT digital portal for public learning. In an effort to promote the habit of learning, some of the general courses available in iGOT portal that are found to be beneficial for the PB Staff are listed beneath:

Sl.no	Course Name	Provider	Duration
1	Managing and Leading Teams	ISB	01:40:00
2	Basics of Communication	IIMC	01:10:00
3	Responsible AI in the Generative AI Era	Fractal	01:44:00
4	Critical Thinking	ISB	01:51:00
5	Understand How AI Impacts You and Your Government	Apolitical	01:45:00
6	Self Leadership	The Art of Living	01:26:00
7	Noting and Drafting	ISTM	02:00:00
8	Work Ethics	IRITM	00:25:00
9	Time Management Skills	IRITM	00:29:05
10	Training Program on eoffice	HIPA	00:52:39
11	Foundations of Artificial Intelligence: Applications and Ethics	Microsoft	01:21:00
12	Soft Skills	IRITM	00:26:48
13	Interpersonal Skills	ISTM	01:37:00

All Unit PB Officers are hereby advised to give wide publicity to all the PB Staff working under their control and encourage them to enroll into iGOT portal and complete the aforementioned courses.

This issues with the approval of PCPO.

Dy.Chief Personnel Officer / Trg
For Principal Chief Personnel Officer

Copy to:

All PB Officers / HQ - For information & vide publicity