



Southern Railway

No.T/P.500/Sett/NR/2025.

Divisional Office,
Personnel Branch,
Tiruchchirappalli
Dated: 24.11.2025.

**All Supervisory Officials concerned/
TPJ Division.**

**Sub: Payment of Settlement dues to the retiring employees
for the month of November '2025-reg.**

-X-X-X-

It is proposed to arrange the payment of settlement dues on **01.12.2025 (Monday)** at **Sr.DPO/O/TPJ** to the retiring employees for the month of November 2025 as per the enclosed list. All the settlement benefits payable to the retired employees will be credited in the respective Bank (PDA) through National Electronic Funds Transfer (NEFT). They should report to the **Ch. Staff Welfare Inspector at Sr.DPO/O/TPJ at 15.00 Hours on 01.12.2025 (Monday).**

The following details/particulars should be made available by the concerned Supervisory Officials through the retiring employee on 01.12.2025. They may be issued necessary pass in the eligible classes from the working Station to TPJ and back on settlement account for "SELF" only.



- The particulars of leave availed by the retiring employees for the last two months to be sent to this office to the retiring employees on 01.12.2025. If No leave availed by them, a Nil Statement should be sent through them without fail on 01.12.2025 even though the same particulars might be communicated to this office over phone.
- Details of the number of Privilege Pass/PTO as availed by them for the current year.
- Clearance certificate in respect of retiring employees from the Supervisory staff should be issued for the T&P specially. In case of Supervisory staff retiring the same certificate should be issued by the concerned Branch Officer only. In the case of Commercial Department staff, the AD amount details to be obtained from the Branch Officer.

Contd.2..

..2..

It should be noted that the retirees should bring along with them the No Due certificate duly certified by the supervisory official concerned and counter signed by the respective Branch Officer, if any recoveries to be made from the settlement dues from the retiring employees.

Encl: Retiring Employees List for the month of November - 2025.


24/11/25

24.11.2025
(R. MAHESWARAN)
APO/Engg
for Sr. Divisional Personnel Officer,
Tiruchchirappalli Division.

Copy to PS To DRM & ADRM/TPJ for kind information please
ADFM-II/TPJ, All Branch Officers concerned.

PRO/TPJ :

Please to spare staff to take photograph on 01.12.2025 for settlement function.

Ch.OS/Pass Sec & Co-Ordn/PB/TPJ for information and take necessary action.

Ch.OSs /Tfc., Elect., Signal, Engg. Bills for information,

Sr.SO/EI, EII Section/Sr.DFM/TPJ for information and necessary action.

Sr.SO/Accts /PF & Pension /TPJ for information

Chief Controller & CT Controller /TPJ for information and necessary action

Ch S&WI/IC/TPJ for information

DS/SRMU/TPJ, DS/DREU/TPJ, DS/AISC/ST & DS/AIOBC for information

SRECCS/TPJ for information.

LIST OF EMPLOYEES RETIRING ON 30.11.2025.

SN	EMPNO	HRMS ID	EMPNAME	DESIGCODE	STATION
		NON – GAZETTED - NPS			
1	15311C00088	LCDLWY	P.ANANDAN	TRACK MAINTAINER II	CBU
2	15311C00050	QHEPSX	K.ARIVALAGAN	TRACK MAINTAINER II	KMU
		NON – GAZETTED - OPS			
3	15304191304	FRRETK	A. RAJAMMAL	PORTER (COMMERCIAL)	TPJ

(THREE ONLY)