



SOUTHERN RAILWAY

TIRUCHCHIRAPALLI/ DIV

Digitally Signed.
Name: T KOTTAISAMY
(XMHYCO)
Date: 02-Dec-2025 14:44:02
Location: TRYD/SR

ID: 2025583493

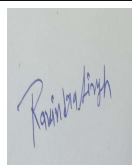

Office Order No. : MUTUAL-TRANSFER-MT00057896-RAVINDRA
SINGH

Office Of: DRM/P/TPJ

Date : 01-12-2025

Sub : Inter Railway Mutual transfer of Shri. Ravindra Singh, Sr.Clerk/Sr.DCM/O/TPJ of TPJ Division with Shri. Sreejesh Sasikumar Tharakan, Sr.Clerk/CommI/BRC/Western Railway- Reg.
Ref : HRMS Application No. MT00057896- DRM/TPJ approval dated : 10.10.2025

The Inter Railway Mutual transfer of Shri. Ravindra Singh, Sr.Clerk/Sr.DCM/O/TPJ division (PF No.15329804278) in Level-5 with Shri. Sreejesh Sasikumar Tharakan, Sr.Clerk/CommI/BRC/Western Railway (PF NO.21329807469) in Level-5 has been approved by the competent authority, subject to the usual terms and conditions applicable to such mutual transfers.

Sr No.	Name / HRMS ID / Employee No / Community	Sub Type / W.E.F	Existing Particular	Revised Particular	Employee Signature	Employee Photo	Remarks
			Department / Designation Zone /Division/Station/Office/Section BU Pay Level/Basic Pay	Department / Designation Zone /Division/Station/Office/Section BU Pay Level/Basic Pay			
1	RAVINDRA SINGH / BIALLK / 15329804278 / EWS	Mutual Transfer - Inter-Railway / -	COMMERCIAL / SENIOR CLERK CUM TYPIST SR / TRYD / TPJ / SR DCM O TPJ / 0603199 5 / 31000	COMMERCIAL / SENIOR CLERK CUM TYPIST WR / BRCD / BRC / - NA 5 / 31000			

NOTE:

1. They will not seek re-transfer to their parent Division at a later date with their original seniority.
2. They are not entitled for any privileges on transfer account viz., joining time, composite transfer grant, and transfer pass etc. as the transfer is ordered at their own request.
3. They will take seniority of the unit to which they are transferred as per extant orders as applicable to mutual transfer i.e., they will either retain their own Seniority or take the seniority of other employee whichever is lower.
4. They should be prepared to serve anywhere in TPJ Division and BRC Division to which they are transferred on mutual basis.
5. They should be free from DAR/SPE/Vig. Cases.
6. They should vacate the Railway quarters, if occupied, immediately on their relief. Failure to comply will be treated as unauthorized occupation and appropriate action will be taken against them under DAR.
7. They should handover all the materials pertaining to Railways which were entrusted to them in the

course of their work to their immediate supervisor.

8. No request for back tracking from the mutual exchange arrangement will be entertained under any circumstances as per the instructions.

9. The transfer is to be carried out in terms of Railway Board's letter No. E(NG)-2001 – IR/16 dated 21.11.2011.

a) A declaration accepting the above conditions should be obtained from the employees before they are relieved on

transfer and a copy of the same is to be forwarded to this office for record.

b) The employees may be relieved with proper identification memo and attested passport size photograph, signature and Thumb impression in terms of instructions contained in the Railway board's Letter No. E(NG)-2007/TR/26 dated 04.12.2007.

10. As per Railway Board's Letter No. E(NG) I-2017/TR/24 (RBE No.65/2018) dated 09.05.2018 "all mutual transfer cases where NOC has been given by both the Railways/Units i.e., accepting and relieving, both the employees should be spared immediately within a week, without either unit waiting for the reliever.

11. The date of relief and joining of the above employees should be advised to all concerned.

This has the approval of competent Authority.

(T. KOTTAISAMY)

Assistant Personnel Officer/Tfc
for. Sr. Divisional Personnel Officer/TPJ

File Reference No. :SR-TPJ0PERS/11/2020 (33257)

Copy forwarded for information and necessary action to:

Sr.DFM/TPJ, Sr.DCM/TPJ, Sr.DPO/BRC, Sr.DCM/BRC,
DCM/TPJ, ACM/TPJ,

Ch.OS/Commercial Branch/TPJ, Ch.OS/Comml Admn, Pass, Bills, Qrs/PB/TPJ,
Employee O.O.File, Supervisor concerned, Employee concerned,
DS/SRMU, DS/DREU, AISC/ST/REA, AIOBC/REA/TPJ Division.

(T. KOTTAISAMY)

Assistant Personnel Officer/Tfc

Annexure attached : 0 Pages

for. Sr. Divisional Personnel Officer/TPJ