

सं./No: T/P. P 608/III/CCTC/ 33-1/3%/PRQ

मंडल कार्यालय/Divisional Office,  
कार्मिक शाखा/ Personnel Branch,  
तिरुच्चिरापपल्लि / Tiruchchirappalli.  
दि./dt: 24.12.2020

All Supervisory officials concerned.

(Commercial, Catering and Operating –Open line Of TPJ Dn)

विषय:/Sub: Selection for the post of **Commercial cum Ticket clerk** in Pay matrix level.3 against **33-1/3% PRQ** in Commercial Department of TPJ Division.- Reg.

\*\*\*\*\*

It is proposed to conduct a fresh selection for the post of **Commercial-cum-Ticket Clerk** in Pay Matrix Level - 3 against 33 1/3% PRQ in Commercial Department of Tiruchchirappalli Division in terms of RBE No.28/2018 for the vacancies as detailed below:

**V. Vacancy assessed :**

**SC : 5      ST : 2      UR : 23      TOTAL : 30**

**VI. Eligibility Criteria:**

- c. Volunteers are called from the employees in Pay Matrix Level – 1 working in Operating, Commercial, & Catering Department of Tiruchchirappalli Division, who have completed minimum 2 years of regular service as on 24.12.2020 viz., the date of notification, irrespective of community are eligible to apply as per RBE No.38/2017 dt 21.04.2017. The employees drawing grade pay higher than Level-1 in Pay Matrix on financial up-gradation under MACP scheme may also apply.
- d. Such of those staff in Traffic Department like TI's Peon and Office Peon and also other who has applied for the promotion from Level -1 to Office Clerk Level – 2 are not eligible to apply.

**III. EDUCATIONAL QUALIFICATION :**

Pass in matriculation /SSLC

**IV. Criteria for the selection:**

As per the instructions contained in Railway Board's letter No.E(NG)I-2003/CFP/2 dt 22.09.2003 (RBE No.165/2003), there will be no viva voce and the selection will be based on the written examination and scrutiny of Record of Service. The written test will consist of 85 marks and Record of Service will consist of 15 marks. Though there are no marks awarded for seniority the Panel will be drawn in the order of seniority amongst the qualified staff as per the provision of Para 189 of IREM, Vol.I and ACS No.154 & 155 in terms of Railway Board's letter No.E(NG)I-2011/PM1/26 dt 05.05.2015) RBE No. 43/2015.

In terms of PBC No.08/2009 dt 12.01.2009 the employees must secure not less than 50% in the written exam and not less than 50% marks in aggregate for placing in the panel. In respect of SC/ST employees 10% relaxation is available in non-safety categories and they must secure 40% marks in the written exam and 40% marks in aggregate for being placed in the panel against reserved posts. The scheme of "Best among the failed" is also applicable for SC/ST employees as per extant instructions.

The selection consists of written test as per Railway Board's letter No. E(NG)I/2018/PM 1/4 dt 14.12.2018 (RBE No.196/2018) the question paper will be 100% Objective type multiple choice question for the written examination and 10% of the total marks will be from Official language policy and rules. The questions on official language policy and the rules may not, however be compulsory.

**VII. Syllabus**

Written test will consist of one paper of 2 hours duration divided into two parts - Part 'A' to test the working knowledge of the Railway servant of the English language and Part 'B' to test his general standard of intelligence and proficiency through questions in Arithmetic, General Knowledge mainly pertaining to Railway matters and matters immediately pertaining to the work he/she has been acquainted with during their Railway service. In terms of PCPO/MAS letter No. P(R) 608/P/Vol.XV (OL) dt 28.06.2019 and Railway Board's letter No.E(NG)I/2018/PM 1/4 dt 09.09.2019 the question paper will be supplied in Tri-language viz., English, Hindi and Tamil.

The Volunteers who have passed in the written examination, have to undergo medical examination for **BEE TWO** medical classification and those found fit in **BEE TWO** only will be considered for the post of Commercial-cum-Ticket Clerk against 33 1/3% PRQ as per Railway Board's letter No.E(NG) 11/2018/RR-1/40 Pt. dt 28.02.2019 (PBC No.65/2019).

Those who will be placed in the panel for the post of Commercial-cum-Ticket Clerk will be sent for prescribed mandatory training course for 60 working days at MDZTI/TPJ and those, who successfully complete the training will be promoted as Commercial-cum-Ticket Clerk in Pay Matrix Level - 3 against 33 1/3% PRQ as and when the vacancies occur and those who fail in the training will be sent back to their parent cadre. During the training period, the volunteers will continue to receive the pay and allowances of the post from which they were selected.

**VIII. Submission of Application**

Volunteers who fulfil the above eligibility conditions may submit the application in the prescribed Proforma (enclosed) to concerned Supervisory Officials on or before 20.01.2021. The Supervisory concerned should forward the same in a bunch to this office on or before 25.01.2021, if there is no volunteers a 'Nil' statement has to be sent to this office.

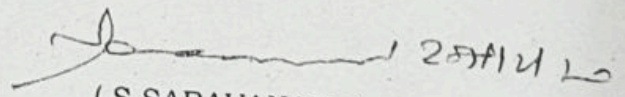
No applications should be sent through the employees in a piece meal manner. Application received after the due date will not be entertained and will be similarly rejected.

Wide publicity of this notification should be given to all the eligible staff under your control including those who are on deputation, leave/sick. Representations / applications received beyond the target date will not be entertained and the same should be disposed off at the unit level rejecting them on account of late receipt.

**There will be NO SUPPLEMENTARY EXAMINATION**

**Please note that the last date viz., 25.01.2021 is SACROSANCT**

Please acknowledge the receipt of this letter with date without fail

  
( S.SARAVANAN )

Assistant Personnel Officer/M  
for Divisional Personnel Officer / TPJ

Copy to:

PS to DRM & ADRM for kind information of DRM & ADRM  
Sr. DCM/TPJ, Sr.DOM/TPJ for information please  
TI/Hqrs./TPJ, CCI /HQ/TPJ , Ch.S&WI/PB/TPJ,  
Ch.OS/Comml/TPJ, Ch.OS/Conf./PB/TPJ  
DSs/ SRMU, AI SC/STREA, AIOBCREA, AIRPF/Assn./TPJ  
Notice Board.